

**Board of Education - Hunterdon County, NJ**

**MINUTES**

**Annual Goal Setting and Regular Meeting**

**Monday, July 21, 2025 at 6:00 p.m.**

**Meeting Location - District Administration Office  
1445 Route 31, Annandale, NJ 08801**

Click [July 21, 2025](#) BOE Meeting to access the live stream/recording

1. President Kimberly Solino called the meeting to order at 6:03 p.m. and read the Public Meeting notice.

**2. Roll Call**

<u>Name</u>	<u>Municipalities Represented</u>	<u>Weighted Vote</u>
Kristina Cagno - Present	Califon Borough / Tewksbury Township	0.8
Bryan Chapman - Present	Clinton Township / Lebanon Borough	0.9
Angela Deeney - Absent	Califon Borough / Tewksbury Township	0.8
Nicole Gallo - Present	High Bridge Borough / Lebanon Township	1.2
Tara Marie Hintz - Present	High Bridge Borough / Lebanon Township	1.2
Beth Kotran - Present	Clinton Township / Lebanon Borough	0.9
Richard Lordi - Present	Union Township	1.4
Brendan McIsaac - Present	Town of Clinton / Franklin Township / Glen Gardner Borough	0.9
Cynthia Reyes - Present	Clinton Township / Lebanon Borough	0.9
Kimberly Solino - Present	Bethlehem Township / Hampton Borough	1.2
Daniel Spanton - Present	Clinton Township / Lebanon Borough	0.9
Jessica Viotto - Present	Town of Clinton / Franklin Township / Glen Gardner Borough	0.9

Also present: R. Bergacs - Superintendent, D. Pechanec - Interim School Business Administrator/Board Secretary, G. Vargas-Dellacasa - District Technology Coordinator, M. Squarcia - Director of School Counseling Services, R. Broan - Director of Curriculum, Articulation and Student Achievement, J. Komoroski - Director of Special Services, Phil Stern - School Board Attorney, DiFrancesco Bateman Kunzman Davis Lehrer & Flaum, PC

**3. Flag Salute**

4. **Motion by K. Cagno and second by N. Gallo** to approve agenda items 4.1-4.2.  
**Motion carried on voice vote:** K. Cagno-yes; B. Chapman-yes; N. Gallo-yes; T. Hintz-abstain; B. Kotran-yes; R. Lordi-yes; B. McIsaac-abstain from 4.1, yes for 4.2; C. Reyes-yes; D. Spanton-yes; J. Viotto--abstain from 4.1, yes for 4.2; K. Solino-yes

4.1. [Minutes](#) - June 19, 2025 Special meeting

4.2. [Minutes](#) - June 24, 2025 Regular Board meeting

5. [Board Goal Setting](#) for the 2025-2026 school year facilitated by Gwen Thornton, New Jersey School Boards Association Field Representative

Board members discussed dashboard examples to illustrate Board goals, Board norms and Board self-evaluation

6. [2025 NJGPA Results](#) and [ACCESS for ELLs Results](#) presented by Richard Broan, Director of Curriculum, Articulation and Student Achievement

7. **Chief School Administrator's Report**

R. Bergacs provided the Chief School Administrator's Report:

- Welcome to the new school board attorney, Phil Stern
- VHS Drama club received Gold recognition at the Hunterdon County Teen Arts Festival, and Joaquin Arce received Bronze in Vocal Solos. The Voorhees Drama Club and Joaquin Arce were recognized at the Hunterdon County Commissioners meeting on July 15th.
- NHHS is hosting a blood drive on July 24th
- The Extended School Year program is currently running at NHHS and VHS
- Polytech school construction is progressing and anticipated opening is 8/25/25
- Thank you to Doug Pechanec for serving as interim BA/Board Secretary

7.1. Report on Harassment, Intimidation and Bullying (HIB) - No incidents reported

7.2. **Motion by B. Kotran and second by D. Spanton** to affirm the determinations on the [HIB Incidents](#) reported at the June 24, 2025 Board meeting.

**Motion carried on voice vote:** K. Cagno-yes; B. Chapman-yes; N. Gallo-yes; T. Hintz-abstain; B. Kotran-yes; R. Lordi-yes; B. Mclsaac-yes; C. Reyes-yes; D. Spanton-yes; J. Viotto--yes; K. Solino-yes

7.3. [Monthly School Reports](#) - June 2025

Board members discussed the polytech construction.

8. **School Board President's Report**

K. Solino provided a statement regarding Board operations and committee structure.

8.1. Regular Meeting - Tuesday, August 19, 2025, 7:00 p.m. at the District Administration Office

8.2. Deadline to submit [Nominating Petitions](#) for School Board vacancies to the County Clerk's office - July 28, 2025, 4:00 p.m.

8.3. NJSBA's Workshop 2025 - October 20-23, 2025, Atlantic City, NJ

Board members discussed NJSBA Workshop, NJSBA services, as well as County school board and Delegate meetings as board resources. Additional topics discussed include Board goals, Board meeting practices and committee structure.

9. **Opportunity for Public Comment**

- (3) individuals spoke during the Public Comment section addressing the following topics: Extended School Year program and the Board meeting forum.

10. **Curriculum, Instruction, and Technology** - Committee Report

B. Mclsaac reported on the items discussed at the committee meeting on 7/16/2025:

- Monthly school reports
- Curriculum, Instruction, and Technology agenda items
- NJGPA and ELL reports

Board members discussed communication among themselves and committee structure.

**Motion by T. Hintz and second by B. Kotran** to approve agenda items 10.1-10.4.

**Motion carried unanimously on voice vote**

- 10.1. [Out of District Placements](#)
- 10.2. [Commission for the Blind & Visually Impaired Service Contracts](#)
- 10.3. [Professional Consultants-Student Services](#)
- 10.4. [Emergency Virtual Instruction Plan 2025-2026](#)

11. **Policy and School Security** - Committee Report

N. Gallo reported on the items discussed at the committee meeting on 7/14/2025:

- School Security

Board members discussed roll out of the NJSBA policy manual.

12. **Finance, Facilities and Transportation** - Committee Report

D. Spanton reported on the items discussed at the committee meeting on 7/14/2025:

- Finance, Facilities and Transportation agenda items
- NJGPA & ACCESS for ELLs reports
- NJ Cash Management account
- End of Year close-out

Board members discussed construction bid submissions and award, IDEA Fund B and the Water Infrastructure Improvement grant.

**Motion by B. Chapman and second by C. Reyes** to approve agenda items 12.1-12.11.

**Motion carried unanimously on voice vote**

- 12.1. Submission of the DOE Water Infrastructure Improvement Grant application
- 12.2. Submission of the Individuals with Disabilities Education Act (IDEA) Part B for fiscal year 2025-2026 in the amount of \$468,461
- 12.3. [Reservation of Wastewater Treatment Capacity Agreement](#) with Clinton Township Sewerage Authority for the Polytech building on the NHHS campus
- 12.4. [Indemnification and Hold Harmless Agreement](#) with Hunterdon County Vocational School District regarding agenda item 12.3
- 12.5. [Public School Services Agreement](#) with Hunterdon County Educational Services Commission and [Service Rates](#) for the 2025-2026 school year
- 12.6. [Service Rates](#) for ESC of Morris County for the 2025-2026 school year
- 12.7. Change Order for NHHS Site Improvements Project: [CMS Construction Inc.](#)
- 12.8. [Resolution 072125-1](#) Contract Award to Your Way Construction, Inc. for the Parking Lot Remediation project at NHHS
- 12.9. [Banners](#) for NHHS Booster Club's Corporate Sponsorship Program to hang on Singley Field fence throughout the 2025-2026 school year
- 12.10. [Staff Training and Travel Requests](#)
- 12.11. [Bills List](#) for July 2025

13. **Community Relations and Student Affairs** - Committee Report

T. Hintz reported on the items discussed at the committee meeting on 7/17/2025:

- District Strategic Plan

Board members continued discussion regarding the district's strategic plan.

**Motion by B. Chapman and second by K. Cagno** to approve agenda item 13.1.

**Motion carried unanimously on voice vote**

- 13.1. [Overnight Fieldtrip](#)

14. **Delegates' Reports** - No Reports

15. **Personnel** - Committee Report  
K. Cagno reported on the items discussed at the committee meeting on 7/16/2025:
  - Personnel Agenda
  - Job description - Speech Language SpecialistBoard members discussed the speech language specialist position and personnel items for public discussion.
16. **Motion by T. Hintz and second by C. Reyes** to adopt [Resolution 072125-2](#) for an executive session to discuss matters reflected in the attached resolution. **Motion carried unanimously on voice vote** and the Board adjourned to executive session at 8:23 p.m.
17. **Motion by B. Kotran and second by T. Hintz** to reconvene public session. **Motion carried unanimously on voice vote** and the Board reconvened at 8:41 p.m.
18. **Motion by K. Cagno and second by B. Kotran** to approve agenda items 18.1-18.4. **Motion carried on roll call vote:** K. Cagno-yes; B. Chapman-yes; N. Gallo-yes; T. Hintz-yes for 18.1-18.2, abstain from 18.3-18.4; B. Kotran-yes; R. Lordi-yes; B. McIsaac-yes for 18.1-18.2, 18.4, abstain from 18.3; C. Reyes-yes; D. Spanton-yes for 18.1-18.2, 18.4, abstain from 18.3; J. Viotto-yes for 18.1-18.2, 18.4, abstain from 18.3; K. Solino-yes
  - 18.1. [Item P072125](#) - Personnel Agenda July 21, 2025
  - 18.2. Executive Session Minutes May 27, 2025
  - 18.3. Executive Session Minutes June 19, 2025
  - 18.4. Executive Session Minutes June 24, 2025
19. **Old and New Business**
  - ESY Program planning for 2026-27 budget review
20. **Motion by D. Spanton and second by J. Viotto** to adjourn. **Motion carried unanimously on voice vote** and the meeting adjourned at 8:45 p.m.

Submitted by:

*L. Douglas Pechanec*

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Interim School Business Administrator/Board Secretary