

**Board of Education - Hunterdon County, NJ**

**MINUTES**

**Regular Meeting**

**Tuesday, June 24, 2025 at 6:00 p.m.**

**Meeting Location - District Administration Office**

**1445 Route 31, Annandale, NJ 08801**

Click [June 24, 2025 BOE Meeting](#) to access the live stream/recording

1. President Kimberly Solino called the meeting to order at 6:01 p.m. and read the Public Meeting notice.

**2. Roll Call**

| <u>Name</u>                                     | <u>Municipalities Represented</u>                          | <u>Weighted Vote</u> |
|---|--|----------------------|
| Kristina Cagno - Present                        | Califon Borough / Tewksbury Township                       | 0.8                  |
| Bryan Chapman - Present                         | Clinton Township / Lebanon Borough                         | 0.9                  |
| Angela Deeney - Present                         | Califon Borough / Tewksbury Township                       | 0.8                  |
| Nicole Gallo - Present                          | High Bridge Borough / Lebanon Township                     | 1.2                  |
| Tara Marie Hintz - Absent                       | High Bridge Borough / Lebanon Township                     | 1.2                  |
| Beth Kotran - Present                           | Clinton Township / Lebanon Borough                         | 0.9                  |
| Richard Lordi - Present                         | Union Township   | 1.4                  |
| Brendan McIsaac - Present                       | Town of Clinton / Franklin Township / Glen Gardner Borough | 0.9                  |
| Cynthia Reyes - Present                         | Clinton Township / Lebanon Borough                         | 0.9                  |
| Kimberly Solino - Present                       | Bethlehem Township / Hampton Borough                       | 1.2                  |
| Daniel Spanton - Present<br>(arrived at 6:32pm) | Clinton Township / Lebanon Borough                         | 0.9                  |
| Jessica Viotto - Present                        | Town of Clinton / Franklin Township / Glen Gardner Borough | 0.9                  |

Also present: R. Bergacs - Superintendent, D. Pechanec - Interim School Business Administrator/Board Secretary, G. Vargas-Dellacasa - District Technology Coordinator, M. Squarcia - Director of School Counseling Services, R. Broan - Director of Curriculum, Articulation and Student Achievement, J. Komoroski - Director of Special Services

**3. Flag Salute**

4. **Motion by B. Kotran and second by K. Cagno** to approve agenda item 4.1. **Motion carried unanimously on voice vote.**

4.1. [Minutes](#) - May 27, 2025 School Board meeting

5. [NHV 2023-24 School Performance Report](#) presented by Richard Broan, Director of Curriculum, Articulation, and Student Achievement

6. **Chief School Administrator's Report**

R. Bergacs provided the Chief School Administrator's Report:

- Graduation ceremonies were held on June 12th for the Class of 2025. NHHS graduated 376 seniors and VHS graduated 243.
- Congratulations to Charlie Hopta, NHHS music teacher, who has been named a finalist for the Master Music Teacher Award from the New Jersey Music Educators Association (NJMEA).
- Cast and Crew of VHS's Fiddler on the Roof performed at the Papermill Playhouse Rising Star Awards Ceremony, and received 9 overall nominations. Mr. Andrew Finck won the award for Best Music Director.
- Students and Staff from NHHS Theatre Organization were nominated for Best Lighting Design and Best Production Set Design at the 2025 BergenPAC High School Musical Awards.
- STEM Camp, Spanish Immersion Camp and Drama Camp are planned for summer

6.1. Report on Harassment, Intimidation and Bullying (HIB) - (3) incidents reported, all unfounded.

6.2. **Motion by B. Chapman and second by N. Gallo** to affirm the determinations on the [HIB Incidents](#) reported at the May 27, 2025 Board meeting. **Motion carried unanimously on voice vote.**

6.3. [Monthly School Reports](#) - May 2025

7. **School Board President's Report**

7.1. Annual Goal Setting and Regular Meeting - **Monday**, July 21, 2025, **6:00 p.m.** at the District Administration Office.

7.2. Deadline to submit [Nominating Petitions](#) for School Board vacancies to the County Clerk's office - July 28, 2025, 4:00 p.m.

8. **Opportunity for Public Comment**

(3) individuals spoke during the Public Comment section addressing the following topics: Library materials, math curriculum, Board legal counsel.

9. **Annual Authorizations**

**Motion by D. Spanton and second by B. Kotran** to approve agenda items 9.1 through 9.10, and 9.12 through 9.14. Item 9.11 was not included in this vote. **Motion carried unanimously on voice vote.**

9.1. [Resolution 062425-3](#) Annual Appointments

9.2. [Resolution 062425-4](#) Renewal of Bonds for School Business Administrator and Treasurer of School Monies

9.3. [Resolution 062425-5](#) Designation of Depositories and Authorized Signers

9.4. [Resolution 062425-6](#) Designation for electronic fund transfers (EFTs)

9.5. [Resolution 062425-7](#) Authorize the School Business Administrator to pay all bills and transfer funds for the 2024-2025 school year

9.6. [Resolution 062425-8](#) Authorize the 2025-2026 Annuity Services

9.7. [Resolution 062425-9](#) Accept Notice of Insurance Accountability Procedures

9.8. [Resolution 062425-10](#) Renewal of Schools Health Insurance Fund membership

9.9. [Resolution 062425-11](#) Adoption of the [Uniform Minimum Chart of Accounts](#)

9.10. [Resolution 062452-12](#) Authorize the 2025-2026 Professional Services Contracts

9.11. [Resolution 062425-13](#) Report of Awarded Contracts P.L. 2015 Chapter 47

9.12. [Resolution 062425-14](#) Authorize Participation in Cooperative Pricing Systems

- 9.13. [Resolution 062425-15](#) Authorize a year-end transfer to the Capital Reserve Account
- 9.14. Authorize periodic sales of used and/or surplus (non-real estate) property not needed for school purposes in accordance with Board policy and State statute
10. **Curriculum, Instruction, and Technology** - Committee Report
- B. Mclsaac reported on the items discussed at the committee meeting on 6/18/2025:
- Student attendance
  - District's Professional Development Plan
- Motion by K. Cagno and second by C. Reyes** to approve agenda items 10.1 - 10.4.  
**Motion carried unanimously on voice vote.**
- 10.1. [NHV District Professional Development Plan](#) for 2025-2026
- 10.2. [Home Instruction](#)
- 10.3. [Out of District Placements](#)
- 10.4. [Curriculum Textbooks](#)
11. **Policy and School Security** - Committee Report
- N. Gallo reported on the items discussed at the committee meeting on 6/16/2025:
- Policy Review noting Regulation 1330-custodial overtime and facility fees
  - Recommendation for approval of the policy manual
- Board members discussed plans following adoption of the policy manual, as well as review of policies regarding transgender students and library/curriculum materials.
- Motion by D. Spanton and second by B. Chapman** to approve agenda item 11.1.  
**Motion carried unanimously on voice vote.**
- 11.1. [Second Reading of Policies](#)
12. **Finance, Facilities and Transportation** - Committee Report
- D. Spanton reported on the items discussed at the committee meeting on 6/16/2025:
- Finance, Facilities and Transportation agenda items
  - OPRA Requests
  - Sinkhole repair project at NHHS
  - NJ Healthcare program changes - does not affect NHVRHSD
- Board members discussed the cafeteria price list and payment options; costs associated with the regionalization studies, which will be funded through a state grant; proposed NJ Stride membership.
- Motion by K. Cagno and second by C. Reyes** to approve agenda items 12.1 - 12.22.  
**Motion carried on voice vote:** K. Cagno-yes; B. Chapman-yes; A. Deeney-yes; N. Gallo-yes, with exception to item 12.14, no to 12.14; B. Kotran-yes; R. Lordi-yes; B. Mclsaac-yes; C. Reyes-yes; D. Spanton-yes; J. Viotto-yes; K. Solino-yes
- 12.1. [Resolution 062425-16](#) Superintendent hiring authority between Board of Education meetings during the Summer of 2025
- 12.2. Application for Agreement with NJ Cash Management Fund (CMF) to utilize CMF as an authorized depository
- 12.3. [Resolution 062425-17](#) NHVRHSD BOE as Lead Agency for the School Regionalization Efficiency Program with Clinton Township School District BOE, Franklin Township School District BOE, Highbridge School District BOE, Union Township School District BOE
- 12.4. [Resolution 062425-18](#) NHVRHSD BOE as Participating Agency for the School Regionalization Efficiency Program with Bloomsbury School District BOE

- 12.5. Accept the 2024-2025 School Bus Emergency Evacuation Drill Reports for [North Hunterdon High School](#) and [Voorhees High School](#)
  - 12.6. [Tuition Contract](#) with Hunterdon County Vocational School District for full time, on-site Academy Programs for the 2025-2026 school year
  - 12.7. [Tuition Contract](#) with Hunterdon County Vocational School District for shared time Polytech Programs for the 2025-2026 school year
  - 12.8. [Student Transportation Management Agreement](#) with Hunterdon County Educational Services Commission for the 2025-2026 school year
  - 12.9. [Participation in Coordinated Transportation](#) with Hunterdon County Educational Services Commission for the 2025-2026 school year
  - 12.10. [Participation in Coordinated Transportation](#) with Warren County Special Services School District for the 2025-2026 school year
  - 12.11. [Contract Addendum](#) with ESS Northeast, LLC for Substitute Staffing Services for the 2025-2026 school year
  - 12.12. [Contract Addendum](#) with The Pomptonian, Inc. for Food Service Management Services for the 2025-2026 school year
  - 12.13. [Cafeteria Meal Pricing](#) for the 2025-2026 school year
  - 12.14. [Shared Service Agreement](#) with NJ Association of School Administrators (NJASA) for NJ Stride Membership for the 2025-2026 school year
  - 12.15. [Resolution 062524-19](#) Appointment of Hunterdon Behavioral Health for Comprehensive Therapeutic Mental Health Wrap-Around Program services for the 2025-2026 school year
  - 12.16. [Resolution 062524-20](#) Appointment of Hunterdon Health. for School Physician Services for for the 2025-2026 school year
  - 12.17. [Resolution 062524-21](#) Contract Award to Laumar Roofing Co. Inc. for the Roof Replacement project at the District's BOE office building
  - 12.18. [Student Activity Event Contracts](#)
  - 12.19. Declare [District Property](#) as damaged and/or obsolete and grant authorization for disposal and/or sale by the Business Administrator pursuant to N.J.S.A. 18A:18A-45
  - 12.20. [Bills List](#) for June 2025
  - 12.21. [Resolution 062425-1](#) Monthly Financial Reports Certification for April and May 2025
  - 12.22. Monthly Financial Reports including Reconciliation Summary, Treasurer Report, Board Secretary Report and Transfer of Funds Report for the months ending [April](#) and [May](#) 2025
13. **Community Relations and Student Affairs** - Committee Report  
Community Relations and Student Affairs did not meet this month - no report
  14. **Delegates' Reports**  
No reports
  15. **Personnel** - Committee Report  
K. Cagno reported on on the items discussed at the committee meeting on 6/18/2025:
    - Personnel Agenda
    - Job descriptions - ESP Hall Monitor and ESP Special Education
  16. **Motion by B. Kotran and second by K. Cagno** to adopt [Resolution 062425-2](#) for an executive session to discuss matters reflected in the attached resolution. **Motion carried unanimously on voice vote** and the Board adjourned to executive session at 7:57 p.m.

17. **Motion by N. Gallo and second by B. Kotran** to reconvene public session. **Motion carried unanimously on voice vote** and the Board reconvened at 8:45 p.m.
18. **Motion by D. Spanton and second by B. Kotran** to approve agenda item 18.1. **Motion carried unanimously on roll call vote.**
  - 18.1. [Item P062425](#) - Personnel Agenda June 24, 2025
  - 18.2. Executive Session Minutes May 27, 2025
19. **Old and New Business** - None
20. **Motion by N. Gallo and second by A. Deeney** to adjourn. **Motion carried unanimously on voice vote**, and the meeting adjourned at 8:47 p.m.

Submitted by:

*L. Douglas Pechanec*

L. Douglas Pechanec

Interim School Business Administrator/Board Secretary