

# **North Hunterdon-Voorhees Regional High School District**

1445 State Route 31, Annandale, NJ 08801

## **Travel Expenditure Resolution**

01/15/2019

- WHEREAS, The North Hunterdon-Voorhees Regional High School Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and Board members using local, State or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and
- WHEREAS, The Board of Education has determined that the training and informational programs listed on the attached sheet(s) for Board members are directly related to and within the scope of Board members' duties; and
- WHEREAS, The Board of Education has determined that the training and informational programs listed on the attached sheet(s) for district employees are directly related to and within the scope of the listed employee's current responsibilities and the Board's professional development plan; and
- WHEREAS, The Board of Education has determined that participation in the training and informational programs listed on the attached sheet(s) requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or further the efficient operation of the district; and
- WHEREAS, The Board of Education has determined that the school district travel expenditures to the training and informational programs listed on the attached sheet(s) are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and
- WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the current Federal Internal Revenue Service mileage reimbursement rate at the time of the travel event is a reasonable rate; and
- WHEREAS, The Board of Education finds had determined that participation in the training and informational programs listed on the attached sheet(s) are in compliance with the district policy on travel; therefore be it
- RESOLVED, That the Board of Education hereby approves the attendance of the listed School Board Members and district employees at the training and informational programs listed on the attached sheet(s); and the cost of attendance including all registration fees, and statutorial authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further
- RESOLVED, That the North Hunterdon-Voorhees Regional High School Board of Education authorizes attendance at the training and informational programs listed on the attached sheets.

North Hunterdon-Voorhees Regional High School District

***Travel Request Approval Worksheet - Employees***

<i>TR No</i>	<i>Name/School/Department</i>	<i>Event and Location</i>	<i>Starting Date</i>	<i>Ending Date</i>	<i>Estimated Cost</i>	<i>Board Approval</i>
19 - 0127	Skidmore, Carol N - Administration	Student Motivation Course Online	1/16/2019	6/1/2019	\$139.00	
19 - 0128	Post, Ashley N - Science	Student Motivation Course Online	1/16/2019	6/1/2019	\$139.00	
19 - 0129	Ledogar, Felicia N - Science	Student Motivation Course Online	1/16/2019	6/1/2019	\$139.00	
19 - 0130	McDonald, Holly N - Science	Student Motivation Course Online	1/16/2019	6/1/2019	\$139.00	
19 - 0131	Aleksza, Mary Ellen N - Science	Student Motivation Course Online	1/16/2019	6/1/2019	\$139.00	
19 - 0132	Jones, April N - Science	Student Motivation Course Online	1/16/2019	6/1/2019	\$139.00	
19 - 0135	Press, Susan DW - Administration	Effective management techniques that result in positive performance Freehold, NJ	1/18/2019	1/18/2019	\$199.00	
19 - 0140	Radus, Maria N - English	Hunterdon/Somerset Curriculum Coordinator Mtg Somerville, NJ	1/22/2019	1/22/2019	\$6.00	
19 - 0141	Watson, Lauren V -Math	Hunterdon/Somerset Curriculum Coordinator Mtg Somerville, NJ	1/22/2019	1/22/2019	\$15.00	
19 - 0121	Kush, Michelle N - World Language	Strategies to Increase Motivation & Learning in your World Language Classroom Bethlehem, PA	1/22/2019	1/22/2019	\$270.00	
19 - 0138	Link, Cara DW - Human Resources	FMLA Compliance Morristown, NJ	1/29/2019	1/29/2019	\$262.00	

#Name?

Board Meeting of 01/15/2019

TRAVEL Page 1 of 3

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19 - 0139	Hickson, Martha N - Library/Media Center	HCLA Winter Workshop Flemington, NJ	2/21/2019	2/21/2019	\$52.00	
19 - 0136	Makoski III, Anthony V -Athletics	MBSC Winter Seminar Woburn, MA	2/22/2019	2/23/2019	\$479.00	
19 - 0107	Baharev, Zulejka DW - Administration	Preparing for Special Education Mediation and Due Process Hearings Monroe Township,	2/22/2019	2/22/2019	\$180.00	
19 - 0125	Hunt, Jeff V -Guidance	Annual Conference for Student Assistance Professionals Atlantic City, NJ	2/28/2019	3/1/2019	\$546.00	
19 - 0134	Press, Susan DW - Administration	64th Annual Conference Hershey, PA	3/6/2019	3/8/2019	\$637.00	
19 - 0137	Bigelli, Frank V -Custodial/Maintenance	2019 NJSBGA Expo/NSOMA Conference Atlantic City, NJ	3/10/2019	3/13/2019	\$538.00	
19 - 0133	Bilotti, Joseph DW - Administration	Conference Expo 2019 Atlantic City, NJ	3/11/2019	3/13/2019	\$661.00	
19 - 0124	Mattes, John N - Athletics	DAANJ Annual Athletic Directors Conference Atlantic City, NJ	3/11/2019	3/14/2019	\$852.00	
19 - 0126	Baumann, Brian V -Athletics	DAANJ Annual Athletic Directors Conference Atlantic City, NJ	3/11/2019	3/14/2019	\$996.00	
19 - 0122	Press, Susan DW - Administration	Seventh Annual Educational Symposium Atlantic City, NJ	4/3/2019	4/3/2019	\$255.00	
19 - 0142	Skinner, Keith V -Athletics	70th Clinical Symposia & AT Expo Las Vegas, NV	6/24/2019	6/27/2019	\$858.00	

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19 - 0143	Syrstad, Steve V -Athletics	70th Clinical Symposia & AT Expo Las Vegas, NJ	6/24/2019	6/27/2019	\$858.00	
19 - 0123	Luckhardt, Kera V -Science	Modeling the Molecular World Milwaukee, WI	6/24/2019	6/28/2019	\$1,108.00	