

**MINUTES OF THE
NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

HUNTERDON COUNTY, NJ

Meeting Location - District Administration Office

1445 Route 31, Annandale, NJ 08801

March 13, 2018

7:00 p.m. - Regular Meeting

At 7:00 p.m., Board President, F. Goger called the meeting to order and led the opening activities.

1. **Call to Order**
2. **Open Public Meeting Act Statement**
3. **Fire Code Announcement**
4. **Roll Call**

Lisa Approvato - present	Clinton Township / Lebanon Borough
Cheryl Allen-Munley - present	Califon Borough / Tewksbury Township
Francis Goger - present	Bethlehem Township / Hampton Borough
Amy Masters - present	Union Township
John Melick - present	Califon Borough / Tewksbury Township
Thomas Roll - present	High Bridge Borough / Lebanon Township
John Roncoroni - present	High Bridge Borough / Lebanon Township
Roger Straight - present	Clinton Township / Lebanon Borough
Robert Kirchberger - present	Clinton Township / Lebanon Borough
Heather Richards - absent	Clinton Township / Lebanon Borough
Jessica Viotto - present	Town of Clinton / Franklin Township / Glen Gardner Borough
Shelley Crisologo - present	Town of Clinton / Franklin Township / Glen Gardner Borough

Also present: J. Bender, Superintendent of Schools, R. Bergacs, Assistant Superintendent, S. Press, Business Administrator / Board Secretary, M. P. Publicover, Director of Special Services, M. Squarcia, Director of School Counseling Services, M. Smagala, Communications Coordinator, and T. Moore, Board Attorney, Riker Danzig, Scherer, Hyland, Perretti

Approximately three members of the public were present.

5. **Flag Salute**
6. **Opportunity for Public Comment on Agenda Items** - No comments from the public.
7. **Superintendent's Report** - Superintendent, J. Bender reported the following:
 - 7.1. Report on Harassment, Intimidation & Bullying (HIB)

- 7.2. **Motion** by R. Straight and **second** by J. Roncoroni to affirm the Superintendent's determinations on the HIB incidents reported at the February 20, 2018 board meeting. The **motion carried** unanimously.
- 7.3. J. Bender reviewed proposed changes to the 2017 - 2018 school calendar and a discussion ensued. **Motion** by R. Straight, **second** by J. Roncoroni to amend the 2017 - 2018 school calendar as recommended to reduce the number of student days from 182 to 180 and to include April 4, 5, and 6, 2018 as dates that school will be in session. The **motion carried** unanimously.
- 7.4. National School Walkout is on March 14, 2018 throughout the country. Students will be permitted to walk out of class at 10 a.m. for a sit-in in the gymnasium for 17 minutes to remember those that were lost in the Florida school shooting. Students will not be permitted outside due to security risks. Classes will continue as scheduled, students will be responsible for making up missed work, and staff members will not be permitted participate as it is considered a political activity.
- 7.5. Voorhees High School rescheduled their Law Enforcement Open House for March 20, 2018.
- 7.6. North Hunterdon High School will hold the Annual Prism Concert March 22, 2018 at 8 p.m. in the main gym.
- 7.7. Voorhees High School Drama Club will perform Footloose the Musical April 12 through 15, 2018.

8. **President's Report**

- 8.1. March 20, 2018 - special meeting to adopt the 2018-19 preliminary budget - **8:00 a.m.** - District Administration Office
- 8.2. April 24, 2018 - annual budget hearing / regular board meeting - 7:00 p.m. - District Administration Office
- 8.3. April 30, 2018 - Deadline for personal / relative and financial disclosure statements
- 8.4. May 8, 2018 - annual goal setting / regular board meeting - **6:00 p.m.** - District Administration Office
- 8.5. Reminder - New Jersey School Boards Association Chief School Administrator evaluations and Board Member self-evaluations are available for completion <https://www.njsba.org/services/field-services/online-evaluations/>

9. **Committee Reports**

Curriculum, Instruction & Technology - L. Approvato reported that the committee discussed academic integrity, the expansion of Aspen, and the Suite 360 program focusing on social and emotional intelligence.

Facilities, Finance & Transportation - J. Melick reported that the committee reviewed change orders. J. Melick commented that the committee discussed the security enhancement proposal for visitor entrances as included on the agenda; a discussion ensued.

Policy - T. Roll reported that committee reviewed the policies included in the agenda.

- 10. **Motion** by R. Straight, **second** by A. Masters to approve action items 11.1 - 13.16 including hand carried items present on HCB031318-01. The **motion carried** with all in favor and the following abstentions: R. Kirchberger on 13.16 item 18-0158, his own travel request, and J. Viotto and J. Roncoroni on item 13.14, minutes for a meeting they did not attend.

11. **Curriculum, Instruction and Technology**

- 11.1. Home instruction / out-of-district placement

12. **Policy**

- 12.1. Second reading board policies

13. **Finance, Facilities and Transportation**

- 13.1. Acknowledgement of mid-year budget review letter from the Hunterdon County Interim Superintendent
- 13.2. Authorize submission of the application for the New Jersey Schools Insurance Group 2018 Safety Grant Program
- 13.3. Pending, attorney review, authorize the Computer Processing Services Agreement and the Software Subscription Agreement with Weidenhammer Systems Corporation of Wyomissing, PA
- 13.4. Adopt resolution F031318-01 authorizing a withdrawal from capital reserve in the amount of \$138,500 to fund action items 13.5 and 13.6
- 13.5. Authorize proposal M2017-125 from DMR Architects of Hasbrouck Heights, NJ in the amount of \$49,000 to provide professional services for the renovation of room 125 and 126 at North Hunterdon High School
- 13.6. Authorize proposal M2017-091 from DMR Architects of Hasbrouck Heights, NJ in the amount of \$89,500 to provide professional services for enhanced security to the entrance & miscellaneous renovations at North Hunterdon High School and Voorhees High School
- 13.7. Adopt resolution F031318-02 authorizing a withdrawal from capital reserve in the amount of \$939,600 to fund action item 13.8
- 13.8. Pursuant to a bid opening on March 6, 2018 award a contract to Tri-Form Construction, Inc. of Metuchen, NJ in the amount of \$939,600 for the girl's gym renovation project at North Hunterdon High School
- 13.9. Allowance deduction - change order 002 in the amount of \$43,429.04 - HVAC upgrades at Voorhees High School - state project #3660-060-17-2000 (no increase to the total contract award)
- 13.10. Allowance deduction - change order 002 in the amount of \$2,276.05 - team locker rooms and office at North Hunterdon High School - state project #3660-050-16-5000 (no increase to the total contract award)
- 13.11. Cafeteria meal pricing schedule for the 2018-2019 school year
- 13.12. List of bills
- 13.13. Cancelled checks
- 13.14. Minutes February 20, 2018
- 13.15. Staff training / travel requests
- 13.16. Board member training / travel request
14. **Second Opportunity for Public Comment on General Matters** - No comments from the public.
15. **Old and New Business** - R. Straight inquired about recent closures and the time of graduations. J. Bender responded.
16. **Monthly Reports**
17. **Motion** by J. Roncoroni, **second** by R. Kirchberger to adopt the following resolution as read by the Board President. The **motion carried** unanimously and the Board adjourned to executive session at approximately 7:45 p.m.
Whereas Section 7 of the Open Public Meetings Act, N.J.S.A. 10:4-12, authorizes a public body to exclude the public from that portion of a meeting at which the Board discusses topics falling within certain specified exceptions to the requirement for open public meetings, and Whereas the matters to be discussed fall within one or more of

those exceptions, now therefore be it Resolved that the Board of Education of the North Hunterdon-Voorhees Regional High School District now adjourns from public session to executive session for the purpose of discussing the following:

- 17.1. Personnel - recommendations for appointments, separations, changes in assignment and leaves of absence P03132018
- 17.2. Pending and threatened litigation and matters falling within the attorney-client privilege
- 17.3. Negotiations
- 17.4. Executive session minutes February 20, 2018
- 18. **Motion** by R. Straight, **second** by J. Roncoroni to reconvene Public Session. The **motion carried** unanimously and the Board reconvened in public session at approximately 7:53 p.m.
- 19. **Motion** by R. Straight, **second** by J. Viotto to approve action items 19.1 - 19.2 including hand carried item P03132018-01. Upon a roll call vote, the **motion carried** with all in favor and the following abstentions: J. Viotto and J. Roncoroni on item 19.2, minutes for a meeting they did not attend.
 - 19.1. Personnel agenda P03132018
 - 19.2. Executive session minutes February 20, 2018
- 20. **Motion** by R. Straight, **second** by J. Roncoroni to adjourn. The **motion carried** unanimously and the meeting adjourned at 7:56 p.m.

Respectfully Submitted,

Susan Press

Susan Press, School Business Administrator / Board Secretary