

**MINUTES OF THE
BOARD OF EDUCATION MEETING
NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT
HUNTERDON COUNTY, NJ**

Meeting Location - District Administration Office
1445 Route 31, Annandale, NJ 08801
November 14, 2017
7:00 p.m. Regular Meeting

Mission Statement

The North Hunterdon-Voorhees Regional High School District, a district committed to innovation, personal excellence, high achievement, and community partnership, provides all students with personalized opportunities through a broad spectrum of exemplary educational experiences to develop their fullest potential, to foster lifelong learning, and to become responsible citizens in a continually changing society.

At 7:00 p.m., Board President, F. Goger called the meeting to order and led the opening activities.

1. **Call to Order**
2. **Open Public Meeting Act Statement**
 - 2.1. In accordance with the requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice of the meeting has been provided by posting of notice at North Hunterdon High School and Voorhees High School, delivery by facsimile to the Hunterdon County Democrat, Star-Ledger, municipal clerks of Bethlehem Township, Califon Borough, Town of Clinton, Clinton Township, Franklin Township, Glen Gardner Borough, Hampton Borough, High Bridge Borough, Lebanon Borough, Lebanon Township, Tewksbury Township and Union Township as well as other interested parties.
3. **Fire Code Announcement**
 - 3.1. In compliance with the NJ Fire Code, fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and / or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit. At this time, please silence all cell phones.
4. **Roll Call**

Lisa Approvato - present	Clinton Township / Lebanon Borough
Robert Becker - arrived 7:21 p.m.	Califon Borough / Tewksbury Township
Francis Goger - present	Bethlehem Township / Hampton Borough
Amy Masters - present	Union Township

John Melick - present	Califon Borough / Tewksbury Township
Thomas Roll - present	High Bridge Borough / Lebanon Township
John Roncoroni - present	High Bridge Borough / Lebanon Township
Sandra Seidorf - absent	Clinton Township / Lebanon Borough
Roger Straight - absent	Clinton Township / Lebanon Borough
Marc Strauss - absent	Clinton Township / Lebanon Borough
Jessica Viotto - present	Town of Clinton / Franklin Township / Glen Gardner Borough
Megan Wranitz - absent	Town of Clinton / Franklin Township / Glen Gardner Borough

Also Present: J. Bender, Superintendent of Schools, R. Bergacs, Assistant Superintendent, S. Press, Business Administrator / Board Secretary, M. Smagala, Communications Coordinator, B. Liss, Board Attorney, Riker Danzig, Scherer, Hyland, Perretti

Approximately three members of the public were present

5. **Flag Salute**
6. **Opportunity for Public Comment on Agenda Items**
 - 6.1. No members of the public commented
7. **Superintendent's Report** - J. Bender reported the following:
 - 7.1. Report on Harassment, Intimidation & Bullying (HIB)
 - 7.2. **Motion** by J. Roncoroni, **second** by T. Roll to affirm the Superintendent's determinations on the HIB incidents reported at the October 17, 2017 board meeting. The **motion carried** unanimously.
 - 7.3. NJ Quality Single Accountability Continuum (NJQSAC) Statement of Assurance and District Performance Review for the 2016-2017 school year
 - 7.4. **Motion** by J. Melick, **second** by A. Masters to approve resolution BR111417-1 to submit the NJQSAC Statement of Assurance and District Performance Review. The **motion carried** unanimously.
8. **President's Report** - F. Goger reported the following:
 - 8.1. November 14, 2017 - submit nominations for candidates for Board President and Vice President for 2018 to Amy Masters by December 15, 2017
 - 8.2. Unofficial election results
 - 8.3. January 3, 2018 (Wednesday) - board reorganization meeting - 7:00 p.m. - District Administration Office - **Time changed from 7:00 p.m. to 6:00 p.m.**
 - 8.4. January 16, 2018 (Tuesday) - regular board meeting - 7:00 p.m. - District Administration Office
 - 8.5. Recognition of retiring board members - Robert Becker, Sandra Seidorf, Marc Strauss and Megan Wranitz
 - 8.6. Commented about the attendance at the last Presidents' Roundtable meeting

- 8.7. Commented he attended the Veterans Memorial dedication at North Hunterdon High School
9. **Committee Reports** - presented after the vote on agenda item 10.
 - 9.1. **Negotiations** - J. Melick reported that the committee met once and the next meeting will be January 30, 2018.
 - 9.2. **Buildings, Grounds, Equipment, Capital Improvements & Transportation**
R. Becker reported that the committee met and commented on the status of failure of the tile wall in the small gym.
 - 9.3. **Curriculum, Instruction & Technology** - L. Approvato reported that the committee met and discussed course changes, no homework days and the teacher leader program.
10. **Motion** by J. Roncoroni, **second** by A. Masters to approve action items 11.1 - 14.2 including hand carried items as provided on HCB111417-1. The **motion carried** with abstentions by A. Masters and R. Becker on action item 13.9, minutes for a meeting they did not attend.
11. **Curriculum, Instruction and Technology**
 - 11.1. Overnight field trip
 - 11.2. Home instruction / out-of-district placement / in-district-placement
 - 11.3. Addendum to Agreement to Provide Professional Services by J & B Therapy, LLC of Augusta, NJ in the amount of \$65 per hour, previously approved on June 20, 2017 in the amount of \$82 per hour
 - 11.4. 2017-2018 curriculum changes, updates and new courses
12. **Policy**
 - 12.1. Second reading board policies
 - 12.2. First reading board policies
 - 12.3. First and only reading of board regulations
 - 12.4. First and only reading of board policies and regulation to be abolished
13. **Finance**
 - 13.1. Authorization to submit application for a clinical laboratory license, collection station only
 - 13.2. Shared Services Agreement for Law Enforcement Officer with Clinton Township in the amount of \$90,000 for the 2017-2018 school year
 - 13.3. Donation proposal for Voorhees High School Baseball press box and storage shed structure, pending attorney review
 - 13.4. Pursuant to N.J.S.A.18A:18A-4.5d and 18:A:18A-22d, reject all proposals received for competitive contracting RFP Proposal # FHRPR2017 opened on November 16, 2017 for Enterprise Finance, Human Resource and Payroll Software because the Board wants to substantially revise the specifications for the goods or services
 - 13.5. Declare district property obsolete and authorize the Voorhees Family, Career & Community Leaders of America student club to donate sewing machines to the Pedals for Progress / Sewing for Peace of High Bridge, NJ

- 13.6. List of bills
- 13.7. Replacement checks
- 13.8. Cancelled Checks
- 13.9. Minutes October 17, 2017
- 13.10. Treasurer and Board Secretary Report October 2017
- 13.11. Transfer report October 2017
- 13.12. State contract purchases pursuant to N.J.A.C. 18A:18A
- 13.13. Staff training / travel requests
- 14. **Buildings, Grounds, Capital Improvements and Transportation**
 - 14.1. Pursuant to a bid opening on November 3, 2017, award a contract to Emerald Contracting Corp. of Watchung, NJ, in the amount of \$71,930 for the stair tower structural repair and restoration at North Hunterdon High School - state project # 3660-050-18-1000
 - 14.2. Deduct change order 002 - deduction in the amount of \$4,985.20 - for the district office building restoration project
- 15. **Second Opportunity for Public Comment on General Matters**
 - 15.1. No members of the public commented
- 16. **Old and New Business**
 - 16.1. President's report on progress toward regionalization. F. Goger reported on the last Presidents' Roundtable meeting and introduced two resolutions (full text of both resolutions appears at the end of this document) , one titled "In Support of Continued Collaborative Discussions with Boards of Education of Its Constituent Districts" and another for the consideration of constituent districts titled, "In Support of Continued Collaborative Discussions with Boards of Education of the North Hunterdon-Voorhees Regional High School District Board of Education and Its Constituent Districts." A discussion ensued; it was the consensus of the Board to adopt the resolutions as drafted. **Motion** by J. Melick, **second** by J. Roncoroni to adopt the resolution titled "In Support of Continued Collaborative Discussions with Boards of Education of Its Constituent Districts." The **motion carried** unanimously.
- 17. Monthly Reports
- 18. **Motion** by J. Roncoroni, **second** by R. Becker to adopt the following resolution. The **motion carried** unanimously and the Board adjourned to executive session at approximately 7:45 p.m.
Whereas Section 7 of the Open Public Meetings Act, N.J.S.A. 10:4-12, authorizes a public body to exclude the public from that portion of a meeting at which the Board discusses topics falling within certain specified exceptions to the requirement for open public meetings, and Whereas the matters to be discussed fall within one or more of those exceptions, now therefore be it Resolved that the Board of Education of the North Hunterdon-Voorhees Regional High School District now adjourns from public session to executive session for the purpose of discussing the following:
 - 18.1. Personnel - recommendations for appointments, separations, changes in assignment and leaves of absence

- 18.2. Pending and threatened litigation and matters falling within the attorney-client privilege
- 18.3. Student matter / matter as to which disclosure would result in unwarranted invasion of individual privacy
- 18.4. Collective negotiations
- 18.5. Executive session minutes October 17, 2017
- 19. **Motion** by R. Becker, **second** by A. Masters to reconvene Public Session. The **motion carried** unanimously and the Board reconvened in public session at approximately 8:00 p.m.
- 20. **Motion** by R. Becker, **second** by J. Roncoroni to approve action items 20.1 - 20.3 including hand carries as provided on P11142017-01. Upon a roll call vote, the **motion carried** with abstentions by R. Becker and A. Masters on action item 20.2, minutes for a meeting they did not attend.
 - 20.1. Personnel agenda - P11142017
 - 20.2. Executive session minutes October 17, 2017
 - 20.3. Ratify adoption of agenda action items 22.1 Personnel agenda P10172017; 22.2 executive session minutes August 15, 2017; and 22.3 executive session minutes September 19, 2017; as presented at the October 17, 2017 Board meeting
- 21. **Motion** by R. Becker, **second** by J. Melick to adjourn. The **motion carried** unanimously and the meeting was adjourned at approximately 8:05 p.m.

Respectfully Submitted,

Susan Press

Susan Press
School Business Administrator / Board Secretary