

North Hunterdon-Voorhees Regional High School District

1445 State Route 31, Annandale, NJ 08801

Travel Expenditure Resolution

10/17/2017

- WHEREAS, The North Hunterdon-Voorhees Regional High School Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and Board members using local, State or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and
- WHEREAS, The Board of Education has determined that the training and informational programs listed on the attached sheet(s) for Board members are directly related to and within the scope of Board members' duties; and
- WHEREAS, The Board of Education has determined that the training and informational programs listed on the attached sheet(s) for district employees are directly related to and within the scope of the listed employee's current responsibilities and the Board's professional development plan; and
- WHEREAS, The Board of Education has determined that participation in the training and informational programs listed on the attached sheet(s) requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or further the efficient operation of the district; and
- WHEREAS, The Board of Education has determined that the school district travel expenditures to the training and informational programs listed on the attached sheet(s) are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and
- WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the current Federal Internal Revenue Service mileage reimbursement rate at the time of the travel event is a reasonable rate; and
- WHEREAS, The Board of Education finds had determined that participation in the training and informational programs listed on the attached sheet(s) are in compliance with the district policy on travel; therefore be it
- RESOLVED, That the Board of Education hereby approves the attendance of the listed School Board Members and district employees at the training and informational programs listed on the attached sheet(s); and the cost of attendance including all registration fees, and statutorial authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further
- RESOLVED, That the North Hunterdon-Voorhees Regional High School Board of Education authorizes attendance at the training and informational programs listed on the attached sheets.

North Hunterdon-Voorhees Regional High School District

Travel Request Approval Worksheet - Employees

<i>TR No</i>	<i>Name/School/Department</i>	<i>Event and Location</i>	<i>Starting Date</i>	<i>Ending Date</i>	<i>Estimated Cost</i>	<i>Board Approval</i>
18 - 0081	Sorg, Phil N - Math	Northern NJ AP Computer Science Consortium Morris Plains, NJ	10/18/2017	10/18/2017	\$23.00	
18 - 0082	Vida, Cheryl N - Math	Northern NJ AP Computer Science Consortium Morris Plains, NJ	10/18/2017	10/18/2017	\$23.00	
18 - 0089	Chrisman, Geoffrey N - Social Studies	Teach Europe Rutgers University	10/20/2017	10/20/2017	\$0.00	
18 - 0078	Hrunka, Christopher N - PE/Health/DE	Teen Pep Fall One Day Training Mercerville, NJ	10/26/2017	10/26/2017	\$90.00	
18 - 0079	Schaefer, Rebecca N - PE/Health/DE	Teen Pep Fall One Day Training Mercerville, NJ	10/26/2017	10/26/2017	\$90.00	
18 - 0087	Bigelli, Frank DW - Custodial/Maintena	Indoor Air Quality Training Washington, NJ	10/27/2017	10/27/2017	\$0.00	
18 - 0080	Tomczyk, Patricia V -Nurse/Health Office	Indoor Air Quality/PEOSH Program Washington, NJ	10/27/2017	10/27/2017	\$0.00	
18 - 0086	Bigelli, Frank DW - Custodial/Maintena	Integrated Pest Management Washington, NJ	10/27/2017	10/27/2017	\$0.00	
18 - 0088	Wyglandowski, Chris V -Social Studies	25th Annual History Conference at Princeton University Princeton University	12/1/2017	12/1/2017	\$80.00	
18 - 0083	O'Steen, Jennifer V -Social Studies	NJ Council for History Education 2017 Conference Princeton, NJ	12/1/2017	12/1/2017	\$80.00	
18 - 0084	Kirby, Reid V -Social Studies	NJ Council for History Education 2017 Conference Princeton, NJ	12/1/2017	12/1/2017	\$80.00	

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18 - 0085	Niznik, Ronald N - Guidance	Annual Secondary School Counselor Training Institute Seton Hall Universit	12/8/2017	12/8/2017	\$0.00	