

**MINUTES OF THE  
BOARD OF EDUCATION  
NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT  
HUNTERDON COUNTY, NJ**

Meeting Location - Voorhees High School Cafeteria  
256 County Road 513, Glen Gardner, NJ 08826  
September 19, 2017 at 7:00 pm

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**Mission Statement**

The North Hunterdon-Voorhees Regional High School District, a district committed to innovation, personal excellence, high achievement, and community partnership, provides all students with personalized opportunities through a broad spectrum of exemplary educational experiences to develop their fullest potential, to foster lifelong learning, and to become responsible citizens in a continually changing society.

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At 7:05 pm, Board President, F. Goger called the meeting to order and led the opening activities.

1. **Call to Order**

2. **Open Public Meeting Act Statement**

- 2.1. In accordance with the requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice of the meeting has been provided by posting of notice at North Hunterdon High School and Voorhees High School, delivery by facsimile to the Hunterdon County Democrat and the Star-Ledger; and by delivery by mail and facsimile to the clerks of Bethlehem Township, Califon Borough, Town of Clinton, Clinton Township, Franklin Township, Glen Gardner Borough, Hampton Borough, High Bridge Borough, Lebanon Borough, Lebanon Township, Tewksbury Township and Union Township as well as other interested parties.

3. **Fire Code Announcement**

- 3.1. In compliance with the NJ Fire Code, fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and / or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit. At this time, please silence all cell phones.

4. **Roll Call**

Lisa Approvato - present	Clinton Township / Lebanon Borough
Robert Becker - absent	Califon Borough / Tewksbury Township
Francis Goger - present	Bethlehem Township / Hampton Borough
Amy Masters - absent	Union Township
John Melick - present	Califon Borough / Tewksbury Township
Thomas Roll - present	High Bridge Borough / Lebanon Township

John Roncoroni - absent	High Bridge Borough / Lebanon Township
Sandra Seidorf - present	Clinton Township / Lebanon Borough
Roger Straight - absent	Clinton Township / Lebanon Borough
Marc Strauss - present	Clinton Township / Lebanon Borough
Jessica Viotto - absent	Town of Clinton / Franklin Township / Glen Gardner Borough
Megan Wranitz - present	Town of Clinton / Franklin Township / Glen Gardner Borough

**Also Present:** J. Bender, Superintendent of Schools, S. Press, Business Administrator / Board Secretary, R. Bergacs, Assistant Superintendent, R. Peterson, Principal, Voorhees High School, G. Vargas-Dellacasa, Technology Coordinator, B. Liss, Board Attorney, Riker Danzig, Scherer, Hyland, Perretti.

Approximately ten members of the public were present

5. **Flag Salute**
6. **Recognition** - Vincent Angeline, Music Teacher at North Hunterdon High School, honored as 2017 - 2018 Hunterdon County Teacher of the Year.
7. **Opportunity for Public Comment on Agenda Items** - No members of the public commented.
  - 7.1. During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items. The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance. The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until those wishing to speak have had a turn.
8. **Superintendent's Report** - J. Bender commented on the opening of school; back to school nights; National Merit Scholarship Semi-Finalists; and reported the following:
  - 8.1. Report on Harassment, Intimidation & Bullying (HIB)
  - 8.2. ~~Call for motion to affirm the Superintendent's determinations on the HIB incidents reported at the August 15, 2017 board meeting~~ - Action not taken, no incidents were reported at the August 2017 board meeting.
9. **President's Report** - F. Goger reported the following:
  - 9.1. October 2-6, 2017 - observe Week of Respect
  - 9.2. October 16-20, 2017 - observe Violence Awareness Week
  - 9.3. October 17, 2017 - regular board meeting - 7:00 p.m. - District Administration Office

- 9.4. October 23-26, 2017 - New Jersey School Boards Association Annual Fall Workshop - Atlantic City, NJ
- 9.5. Letter about the Voorhees High School field restoration project donated by the Voorhees Community Athletic Foundation (VCAF), which included a donation of \$5,000 from VCAF to be used towards the purchase of equipment to maintain the field at Voorhees.
10. **Committee Reports** **Personnel Committee** - S. Seidorf commented on the next meeting date. **Buildings and Grounds Committee** - J. Melick reported that the architects attended the committee meeting and announced that there is a hand carry for a change order on the window replacement project at North Hunterdon High School. **Curriculum, Instruction & Technology** - L. Approvato reported on positive feedback about the new class schedule; announced no homework days; and reviewed articulation activities.
11. **Motion** by S. Seidorf, second by M. Strauss to approve action items 12.1 - 16.2. M. Strauss commented about the policies included on the agenda. The **motion carried** unanimously. F. Goger introduced hand carry HCB91917-01 which included three items: additional staff training and travel requests; amended shared services agreement with the Township of Lebanon to assign a law enforcement officer to Voorhees High School (replaces agenda action item 15.4); and a resolution to authorize additional window replacements in the amount of \$52,731.80, at North Hunterdon High School - this resolution was read by board attorney Brenda Liss. A discussion ensued, the board unanimously approved the items presented on HCB91917-01.
12. **Curriculum, Instruction and Technology**
  - 12.1. Overnight field trips
  - 12.2. Home instruction / out-of-district placement
  - 12.3. Revised organizational chart for 2017-2018 school year
  - 12.4. Agreement with St. Luke's University Health Network of Bethlehem, PA in the amount of \$9,400 for the provision of Sports Medicine Services
13. **Student Activities**
  - 13.1. Re-authorize, for the 2017-2018 school year, the Voorhees High School Boys Soccer and Boys Lacrosse Booster Clubs corporate banner program, banner proofs attached
  - 13.2. Voorhees High School PTSO for the 2017-2018 school year pursuant to Policy 9210 and its regulations
14. **Policy**
  - 14.1. First reading board policies
  - 14.2. First and only reading of board policies and regulations to be abolished
15. **Finance**
  - 15.1. Resolution BR91917-01 for student meals at Green Brook Academy of Bound Brook, NJ

- 15.2. Donation from the Voorhees Community Athletic Foundation, Inc. of Port Murray, NJ in the amount of \$5,000 designated for purchase of field maintenance equipment
- 15.3. Strategic Planning proposal with New Jersey School Boards Association of Trenton, NJ in the amount of \$4,000 for the 3D Model
- 15.4. ~~Amended Shared Services Agreement for Class III Law Enforcement Officer with the Township of Lebanon~~ This action item was replaced with an amended shared services agreement as included on hand carry HCB91917-01.
- 15.5. Shared Services Agreement with the Township of Clinton to utilize the Township's Department of Public Works Mechanics at a rate of \$50 per hour
- 15.6. Declare district property as damaged and / or obsolete and grant authorization for disposal
- 15.7. List of bills in the amount of \$3,559,532.88
- 15.8. Cancelled checks
- 15.9. Minutes August 15, 2017
- 15.10. Treasurer's report July 2017
- 15.11. Transfer report July 2017
- 15.12. State contract purchases pursuant to N.J.A.C. 18A:18A
- 15.13. Staff training / travel requests
- 16. **Buildings, Grounds, Capital Improvements and Transportation**
  - 16.1. Revised NJ Department of Education Preliminary Eligible Cost (PEC) Determination letter dated August 25, 2017, State Project # 3660-050-16-5000, authorizing change of location from field house to vacated auto shop at North Hunterdon High School
  - 16.2. Joint transportation agreement with Delaware Valley Regional High School of Frenchtown, NJ for 2017-2018
- 17. **Second Opportunity for Public Comment on General Matters**
  - 17.1. Voorhees teacher, M. Kerr and student C. Belick spoke on behalf of the Voorhees environmental club and inquired about the process for moving forward with replacing the greenhouse. A discussion ensued and it was the consensus of the Board to authorize allocation of up to \$5,000 for the architect of record to provide a feasibility study for this proposed project.
- 18. **Old and New Business**
  - 18.1. Regionalization - under review
  - 18.2. Progress towards Ad Hoc Committee / Regionalization - pending
  - 18.3. Validation and utilization of the demographic study as a starting point for determining next steps
- 19. Monthly Reports - Reviewed without comment.
- 20. **Motion** by J. Melick, second by S. Seidorf to approve Resolution for Executive Session, as read by the Board President; the **motion carried** unanimously and the Board adjourned to executive session at approximately 7:40 p.m. **Resolution:** Whereas Section 7 of the Open Public Meetings Act, N.J.S.A. 10:4-12, authorizes a public body to

exclude the public from that portion of a meeting at which the Board discusses topics falling within certain specified exceptions to the requirement for open public meetings, and Whereas the matters to be discussed fall within one or more of those exceptions, no therefore be it Resolved that the Board of Education of the North Hunterdon-Voorhees Regional High School District now adjourns from public session to executive session for the purpose of discussing the following:

- 20.1. Personnel - recommendations for appointments, separations, changes in assignment and leaves of absence
- 20.2. Pending and threatened litigation and matters falling within the attorney-client privilege
- 20.3. Executive session minutes August 15, 2017
- 20.4. Negotiations - topic added by F. Goger as he read the resolution.
- 21. **Motion** by M. Strauss, second by S. Seidorf to reconvene Public Session; the **motion carried** unanimously and the Board reconvened in public session at approximately 8:15 p.m.
- 22. **Motion** by L. Approvato, second by S. Seidorf to approve action item 22.1. The **motion carried** unanimously on a roll call vote.
  - 22.1. Personnel agenda - P09192017
  - ~~22.2. Executive session minutes August 15, 2017 - item not moved.~~
- 23. **Motion** by S. Seidorf, second by L. Approvato to adjourn; **motion carried** unanimously and the meeting adjourned at approximately 8:20 p.m.

Respectfully Submitted,

*Susan Press*

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School Business Administrator / Board Secretary