

# Voorhees HS PTSO - Meeting Minutes

January 13, 2020

Attendance –

- Kim Parker, PTSO President
- Jonathan Lapoff, PTSO Vice President
- Jenn Rispoli, PTSO Treasurer
- John Simpson, Vice Principal - VHS
- Kathleen Walton, Parent
- Kim Garison, Parent

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Call to Order - 7:06 PM

**December meeting minutes** – Kim P did not have a chance to type up the minutes from last month’s meeting yet. Will do it ASAP and will present for approval.

**Graduation Signs** – Kim P and Kim G began discussion about the graduation signs and how they have been done in the past. Kim G has overseen this fundraiser in the past few years and wants to train a new person to take over.

Vendor - In the past, we have used Fast Signs in Flemington, Jay Hannigan (owner), willing to work with us on layout, etc.

Pricing - Last year we made \$1,343.16 on signs. Price includes the cost of the stakes. Double sided sign was suggested last year, but Kim G feels as if it’s not necessary. Kim G shared the pricing grid provided by Jay. We expect about 260 seniors to graduate this year! Last year’s cost for personalized sign was \$25, generic was \$15.

Timing – Kim G would like to begin the sale on March 18 for delivery in time for graduation. We have to give Jay a deposit of \$500. Balance due at the end.

Transitioning to a new chairperson – person would need to review the program that Kim has established and been using. Kim G usually goes down to Flemington to pick up the signs and keeps in contact with Jay along the way on the process.

Kim Parker made a motion to move forward with this fundraiser. Kathleen seconded.

**Raffle** – Kim P suggested we need to discuss the raffle --- deciding on a date for the drawing and raffle prizes.

Kim P asked Kathleen if there was a reason for the dates selected last year. Kathleen said it was the same time we had a meeting last year.

Jonathan gave details for the tickets from last year. 5 prizes – \$750, \$500, \$300, \$200, \$100 – drawing will be May 6, 2019 at 7 PM at the HS. Need to order 10,400 tickets. Jonathan suggested to make the drawing date May 11, 2020 at 7:30 PM.

Kim G mentioned that the raffle ticket has to be a non-reloadable gift card.

Kathleen mentioned that Carlton had a sponsored prize for last year's top sellers, maybe contact him and see if he would have something again his firm could offer.

Kim P suggested asking four local restaurants for prizes for each grade to have a Top Seller winner per grade.

Kathleen made a motion to approve the raffle. Jonathan seconded. All ayes.

**Mentalist** – Kim P spoke to a mentalist based out of Quakertown, PA. He would need to make \$800 in order to be able to come host our event. He is committed to some restaurants on some evenings and would need to meet his fee.

Kim G pointed out that we are not allowed access to the cafeteria in the evening hours. You are required to hire kitchen staff. Kim P clarified that we would have donated catered food on tables and wouldn't use the kitchen, but would only need to use the tables in the area.

Kim P suggested a spring date of late April / early May. Conversation ensued about what the needs of the space requirements for the act. Suggestion to eat in the cafeteria and then have guests move to the auditorium (max occupancy 445). Thursdays are suggested to be preferred evening.

Kim P made a motion to approve this fundraiser. Jonathan seconded. All ayes.

**Parking Lot** - Kim P suggested we want to go forward with the Senior parking spot decorating. She will send an email to suggest a date.

**Project Graduation** – Kathleen noted that we should start reaching out to the vendors for the pricing for this year.

**Municipal Alliance** – Kim G brought up that she is a member of the Municipal Alliance and they would like to have a PTSO representative at the meetings. Next meeting is Feb 6 – 8:45 am. They will donate money toward Project Graduation because it's a drug/alcohol free evening for the kids.

Kathleen mentioned she can attend the Frosh/Soph Fencing Tournament on Feb 1 to sell raffle tickets.

## **Treasurer's Report –**

Starting Balance - \$3,148.32

Deposit – 0

NJ Annual Report – (30.50)

Ending Balance – \$3,117.82

Raffle Account - \$550.00

Membership – 52 as of 9/10/19

Report given by Jenn Rispoli. Kim made a motion to approve Treasurer Report. Jonathan seconded. All ayes.

**Next meeting – February 10, 2020**

Meeting adjourned – 8:17 PM by Kim Parker

Respectfully submitted,

Jennifer Rispoli, Treasurer