

North Hunterdon-Voorhees Regional High School District Technology Acceptable Use Policy

Please read this document carefully before signing.

The North Hunterdon-Voorhees Regional High School District is providing computer, network, Intranet and Internet access to students, faculty, and staff for educational and district business purposes only.

Internet access enables clients to use access to university library catalogs, online databases, and public domain software. Communication with people globally using e-mail and discussion groups on a multitude of topics, are only a few uses for the Internet. The types of information available on the Internet are vast, and not all information available on the Internet is educationally appropriate. The North Hunterdon-Voorhees Regional High School District firmly believes that the information and interaction available on this worldwide network far outweigh the possibility that users may procure material that is not consistent with the educational goals of the district. In accordance with the "Children's Internet Protection Act" (CIPA), the North Hunterdon Voorhees Regional High School will use appropriate filtering measures to limit the exposure of students to indecent or objectionable material on the Internet. All students, faculty, and staff using the Internet are expected to exercise caution when accessing information and are reminded that the final responsibility lies with the user.

The North Hunterdon-Voorhees Regional High School District expects anyone using a computer, technology facilities, and equipment to use them in such a way as not to violate personal as well as professional data and not to break any laws concerning network and Internet usage. Students and parents must understand that a user who violates any of these provisions will have his/her privileges terminated and future access could be denied. Anyone who commits an illegal act may be subject to criminal prosecution. Access to NHVnet is controlled through the use of unique user ID and password, and users should be aware that the use of technology will be logged and monitored for compliance.

Please be advised that the consequences of misuse or damage to the North Hunterdon-Voorhees computer system may result in student restriction or suspension of computer access, disciplinary action, and/or a bill for the cost of equipment and network engineer reprogramming services.

The signatures at the end of this document are legally binding and indicate the parties who signed have read the terms and conditions carefully and understands their significance.

Technology Use Agreement

1. Acceptable Use – NHVnet is to be used for educational purposes and district business. The use of each account must be in support of education and must be

consistent with the educational objectives of the North Hunterdon-Voorhees Regional High School District.

Use of another organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any national, state or local regulation is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, racially offensive material, or material protected by trade secret or contract.

2. Privileges – The use of any computer facility and the Internet is a privilege. If the terms of this agreement are violated, privileges will be taken away.
3. Network Etiquette – Use should be consistent with Board of Education guiding ethical statements and accepted community standards. Clients are expected to be polite and not to use foul or abusive language. The privacy of others must be respected; for example, users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to others. Clients MUST NOT give their personal address or phone number or the address or phone number of anyone else while on the Internet! Clients should remember that information found on the Internet is theirs to use; however, they assume it is copyrighted material.
4. Security – Clients are responsible for maintaining the security of their account(s). Using someone else's user ID or password is considered a violation of this agreement and may result in the loss of privileges. Attempts to log on to network resources as a system administrator or as any individual or organization other than oneself will result in cancellation of user privileges.
5. Vandalism and Harassment –Vandalism is defined as any following:
 - Malicious damage to hardware including but not limited to CPUs, monitors, printers and network wiring.
 - Malicious attempts to harm or destroy data, or programs of another user, Internet or other networks that are connected to the network backbone
 - The knowing uploading, downloading, dissemination of or the creation of computer viruses.
 - Installations of software without administration consent.
 - The use of hardware or software tools designed to intercept or interrupt network services.

Harassment is defined as the persistent annoyance of another user, or the interference with another's work. Harassment includes, but is not limited to, the sending of unwanted email.

6. Use of NHVnet and any attached network in a manner that precludes or significantly hampers its use by others is not allowed. Excessive uses of shared resources such as printing facilities or network file services or the excessive downloading of files is prohibited.
7. All forms of electronic advertising not sanctioned by the Board of Education are prohibited. Using the system for commercial or personal financial gain is prohibited.

8. Users will abide by the rules set down in this document as well as the guiding principles of the District's "Acceptable Use Policy" and any regulations developed by the school administration.
9. Users may encounter material that is controversial and which users, parents, teachers or administrators may consider inappropriate or offensive. However, on a global network it is impossible to control effectively the content of data, and an industrious user may discover controversial material. It is the users responsibility not to initiate access to such material. Any decision by the Board of Education to restrict access to Internet material shall not be deemed to impose any duty on the Board to regulate the content of material on the network.

The Board of Education makes no warranties of any kind, whether expressed or implied, for the service it is providing; it will not be responsible for any damages a user suffers. This includes loss of data resulting from delays, deliveries, miss-deliveries, damage caused to personal equipment, or service interruptions caused by the Board of Education's negligence, or by the user's errors or omissions. Use of the telecommunications facilities and systems, as well as any information obtained via the Internet is at the user's own risk. The Board specifically denies any responsibility for the accuracy or quality of information obtained through the Internet or telecommunications resources. All users need to consider the source of any information they obtain, and consider how valid that information may be.

**North Hunterdon-Voorhees Regional High School District
Technology Code of Conduct**

The computer system structure facilitates educational advancement through its use by students, staff, and faculty. Anyone, who prevents this facilitation by excessive use of system resources, by altering the structure with computer viruses, or by vandalizing the system, will have all privileges revoked for system use. The following code of conduct will be adhered to for continued system use at North Hunterdon-Voorhees Regional High School District.

1. Do not use someone else's password or sign-on identification code, or share yours.
2. You are expected to stay on your network menu at all times and not to alter the configuration of the PC.
3. Do not introduce any system altering programs such as electronic "viruses" on the system at any time.
4. Do not take apart or try to fix any hardware or software at any time.
5. Do not use any personal software of any kind, including games or screen savers, on the system.
6. If a computer is found to be damaged or does not seem to be working, notify the teacher immediately.
7. **LOG OFF!** For your own protection, please make sure that you have logged off properly before leaving the computer station. In most cases this will be accomplished by restarting the machine.
8. For Internet usage with a school account, you will need to fill out a Technology and Computer Acceptable Use Agreement.

Please be advised that the consequences of misuse or damage to the North Hunterdon-Voorhees computer system may result in student restriction or suspension of computer access, disciplinary action and or a bill for the cost of equipment and network engineer reprogramming services.

12/03/02

Students will not receive Internet access until this agreement is signed by both the student and parent/guardian and returned.

STUDENT

I have read the Board of Education's Technology Acceptable Use Policy and understand its provisions. Further, I have read the Technology Code of Conduct, and I agree to its terms. I understand that a violation of this agreement will result in loss of privileges and possible legal action.

User's full name (please print) _____

User's signature _____

Date _____

Student ID # _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I have read and understand the Board of Education's Technology Acceptable Use Policy and the Technology Code of Conduct. I also understand that this access is for educational purposes, and that I will not hold the Board of Education responsible for materials acquired on the Internet. Further, **I accept full responsibility for the actions of my child in the use of the NHVnet.** I hereby give my permission to issue an account for my child and certify that the information contained on this form is correct.

Parent or Guardian's Name (please print) _____

Parent or Guardian's Signature _____

Please sign and return to:

12/03/02