

North Hunterdon Music Association

Meeting Minutes

10/11/2022 at the NHHS Band Room

ATTENDEES

1. Laura Lipinski
2. Chris Lipinski
3. Charlie Hopta
4. Jen Fasciano
5. Susan Wallace
6. Karen Smith
7. Anna Shustack
8. Leila Zengel
9. Theresa McKnight
10. Kathleen Walton
11. Katie Cudworth
12. Bonnie Chlebowski-Wilt

Note: Motions are highlighted in yellow.

INTRO

- **Open meeting @ 7:02pm**
 - **Motion by Karen Smith**
 - **Seconded by Kathleen Walton**

Approval of September 2022 meeting minutes

- **Motion by Jen Fasciano**
 - **Seconded by Karen Smith**

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FACULTY REPORT by Charlie Hopta

NH Music Department Spring Trip, April 2023

Ideally, dept-wide trips should happen once every 4 years so that each student will get to experience one trip.

Trip Details

- April 20-23 (Thurs-Sun)
- Williamsburg, VA
- Performances at Busch Gardens (exhibitions vs. competitions)
- Marching band parade through Busch Gardens
- Walking tours, go-karts, Ripley's Believe It or Not, Breakfast Cruise
- Gives our kids a chance to perform outside our community
- Kids are expected to be in school that following Monday

Costs/What's Included

- \$859
- 7 meals included
- 3 nights in hotel (quad occupancy)
- Admissions to all events & performances
- 4 days coach bus transportation
- ETA return for Sunday is 8pm
- Short Hills Tours is handling the trip
- First payment due 10/28
- Excused for 2 missed days of school

Questions

- How to handle food allergies?
 - Short Hills Tours can provide additional info about menus, etc.
- Are teachers gracious about make-ups for kids who miss those 2 days?
 - They should be ok with it since they'll have advance notice

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- Will there be chaperones?
 - Yes, 1 for every 15 paying travelers
 - Usually district employees
 - Teachers who will be asked have chaperoned before
 - Nurse will also attend
- What about students that need morning & evening medication?
 - The nurse will be there to handle those details.

Trip Insurance

- Trip insurance is available by Short Hills Tours; due right away
- That's purchased directly from the insurance company, so the check does NOT go through NHMA

If Students Aren't Sure About Going

- Mrs. Cudworth suggests that even if a student's friends are not attending, they should still consider going because the trip is a great chance to hang with and get to know other music dept students

Room Sign-Ups

- Room sign-ups are done after the 2nd payment (between Dec & Feb)

Required Forms

- Students should have received 2 physical handouts (most students got them last week; choir kids will get them 10/12)
- One with FYI at the top
- The other has the trip timeline, forms, including those the district requires (insurance, medical info, etc.)
- Some forms need to be notarized whether parent signs the form or the student does
- Forms are now available on Music Dept website (in color!)

Fundraisers

- NHMA will run individual fundraisers to help students offset the cost of the trip
- Participation in fundraisers is voluntary

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Current Options

- **Gertrude Hawk** (chocolate candy)– must be tracked manually
- **Glow** (candles, melts, etc.) – can be tracked individually
- **Raise Right** (gift cards; hundreds of vendors & kids get a %) – can be tracked individually (shouldn't be posted on social)

Other Options

- Open to other ideas for fundraising, as long as it can be tracked automatically
- Chris Lipinski needs to check with school authorities to make sure we're following all the rules.
- Maybe Pampered Chef?
- Susan: wreaths are still an option; the amaryllis sales will also be coming, so these may overlap
- **Question** from Bonnie: when will these start?
 - Gertrude Hawk can go year-round
 - Raise Right is also year-round
 - Glow – will be a limited time
- We should get this up & running in the next week

Region Band Auditions

- Region band auditions coming soon

Marching Band Schedule

- 10/15 NJMEA Band Festival in Wayne Hills
- **Playoffs:** Odds are good that the first playoff game will be home
- **Question:** If the football team keeps winning, does the band keep performing?
 - They continue to attend the games but at some point, there won't be a performance
- **Question** by Laura: When do we know about home playoff games so we can do another 50/50?

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- After this week's game, we should know more about the upcoming schedule
- Charlie will send out 50/50 request

FACULTY REPORT by Katie Cudworth

Chorus Updates

- Auditions for regions chorus are coming up
- Concert is in January

Guest Clinician: Dr. Kim

- Mr. Boccuti is having a clinician come in to work with the concert band on November 22, during the school day
 - Mr. Boccuti would like to offer an honorarium of \$250 to Dr. Kim
 - **Motion to approve \$250 honorarium by Karen Smith**
 - **Seconded by Susan Wallace**

Masterclass: Bart Shatto

- Bart Shatto masterclass is set for Nov 9
- Performing, talkback, & masterclass with vocal students
- 3 or 4 will perform for him
- Musical auditioning will also be happening around that time

Corresponding Secretary Report by Kathleen Walton

- Homemade thank you cards to Pam & Joe at Shop Rite (made a point to comment on how helpful Pam was so she could receive a reward)

Treasurer Report

- \$9000 in the bank (\$8k is actually ours)
- **Budget Snapshot**

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2022-2023 NHMA Budget	Estimate 2022-2023	Current Income	Current Expense	Actual Balance	
starting balance	\$8,136.20				
Fundraising	\$12,000.00	\$2,079.95	\$0.00	\$2,079.95	
Administration	-\$1,000.00		\$416.54	\$416.54	
Banquets	-\$1,500.00	\$0.00	\$0.00	\$0.00	
Master Classes	-\$1,000.00		\$500.00	\$500.00	
Discretionary spending	-\$100.00		\$0.00	\$0.00	
Marching band	-\$1,800.00		\$1,330.98	\$1,330.98	
Scholarships/Awards	-\$7,500.00		\$0.00	\$0.00	
Social events/hospitality	-\$300.00		\$0.00	\$0.00	
	\$6,936.20	\$2,079.95	\$2,247.52	-\$167.57	
Fundraising - breakout					
Membership	\$2,000.00	\$1,049.68			
football game/BTS sales	\$100.00	\$73.00			
50/50 sales	\$500.00	\$313.00			
seat cushion advertising	\$0.00				
AmazonSmile	\$50.00	\$24.77			
contributions	\$200.00				
pointsettia sales	\$250.00				
Harper's Table fundraiser	\$450.00				
Prism	\$4,000.00				
Donation		\$290.00			
Musical concession	\$600.00				
Cabaret concession	\$350.00				
Spring Flower Sale	\$1,000.00				
Bulb sale	\$1,000.00				
Clothing drive	\$500.00				
Jazz Band Picnic		\$329.50			
Wreath sale	\$400.00				
	\$11,400.00	\$2,079.95	\$0.00	\$2,079.95	
Beginning Balance for 2022/2023					
Account Balances	7/20/22	9/13/22	10/10/22	11/22/22	12/22/22
Checking account	8136.2	10923.62	8560.32		
Gaming account	306.44	579.44	579.44		
Cash on hand	0	300	300		
Paypal	0	0	0		
	8,442.64	11803.06	9439.76		
Marching Band Fees		2598.42	\$ 1,262.16		
True NHMA balance		9204.64	\$ 8,177.60		

- Marching band budget is \$1800 for the year & they've spent \$1300
- **Question:** Laura asked about a budget amount for publicity
 - She'd like to take an ad out – "Congrats from the NHMA"; ad will include QR code for membership

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Fundraising

Clothing Drive on 10/29

- SignUp Genius has been created for volunteers to work the drive
- Laura has posted the flyer everywhere, including local Facebook groups

Flower Power

- We need a flyer
- Starts next Tuesday (10/18)
- Last year, we made \$904

Wreaths

- Maybe still too early?

Poinsettias

- At winter concerts
- Laura will notify folks that the sale is coming up so they don't go out & buy poinsettias elsewhere

Flapjack Breakfast?

- Laura asked if anyone wanted to volunteer to coordinate a flapjack breakfast

Membership

- 54 members
- We need photos of all musical events
- 50/50 is this Friday 10/15 during the football game

Closing

- **Motion to end the meeting by Kathleen Walton**
 - **Seconded by Theresa McKnight**

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NEXT MEETING: November 8, 2022