Meeting Minutes 2/7/2022 at the NHHS Band Room

ATTENDEES

- 1. Laura Lipinski
- 2. Karen Smith
- 3. Jen Patuto
- 4. Bonnie
- 5. Jen Fasciano
- 6. Charlie Hopta
- 7. Mary Hopta
- 8. Kathleen Walton
- 9. Anna Shustack
- 10. Susan Wallace

Note: Motions are highlighted in yellow.

INTRO

- Open meeting @7:02pm
 - Motion by Jen Patuto
 - Seconded by Karen Smith

Approval of January 2023 meeting minutes

- Motion by Jen Patuto
 - Seconded by Karen Smith

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FACULTY REPORT by Charlie Hopta

Les Miserables (March 2, 3, 4, 5)

- Email went out to NHTO to promote NHMA memberships
- No one volunteered to do the flowers, so there won't be any this year
- We'll seek volunteers to help with concessions during the shows
- May need \$ for a bass clarinet stand

Marching Band – St. Patrick's Day Parade (March 12)

• We will have lunch for the kids (thanks to BigPaul) before the parade

Prism Concert (March 23)

Finances

- We're waiting on sponsorship \$ from Shop-Rite (edited to add: we got \$250)
- We have \$2,000 donated so far with a total \$4,900 bill to cover
- We were able to purchase the last music piece for the show

Event Details

- ThunderTix will be set up this week
- No concessions planned
- **Dress rehearsal** is March 22

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Event Chair for Next Year

Someone is interested in doing fundraising & Prism next year, so Jen
 Fasciano will be working with her to get her up to speed

Berks Jazz Fest

- Registration cost \$300,
- Mr. Boccuti signed up with his own \$
- Hopta & Boccuti area asking us to consider reimbursing the \$300 (also mentioned in the Treasurer Report)
- On Hold: We will have to wait and see how next month's events/fundraisers shake out; we'll have a better idea then if we can cover the \$300

Future Lions – April 1 (Saturday)

- Kids will get lunch
- Concert will be at either 1pm or 2pm
- Last year, Jen Patuto sat at a table outside the theater with programs & had info on NHMA; we also provided snacks
 - Jen dropped off water & snacks in the morning & then returned an hour or so before the concert to staff the table
 - She had old Prism concerts running on a laptop so parents could see and hype up the event
 - There were music dept. newsletters on the table for parents to review

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Department Trip (end of April)

- Because the number of students attending the trip is less than anticipated, there's enough room on the bus (and in the storage compartment underneath) to transport all the music equipment
- There will be three performing groups:
 - Marching band
 - Trip band (consisting of students from concert band, marching band, string orchestra, & jazz ensemble)
 - Trip choir
- There will be rehearsals for each group & uniforms will be packed
- Final payment remains the same
 - Everyone was quoted at quad occupancy
 - If any students want to stay with less people, there will be a surcharge
- There's a **trip-specific Google Classroom and email list**, so parents can join & stay up to date on trip info
- **Tentative itinerary** is on the trip dept website

Pep Band

- Next Thursday, the Pep Band will perform at the North basketball double-header
- Mrs. Peterson will be there that night

Miscellaneous Notes

Finn Park Jazz Picnic (June 3/Rain Date: June 10)

- Mr. Boccuti, Leila Zengel, & Jennifer McCormack have met to plan this event.
- Jen M. is booking the park/pavilion and is going to reach out to the NHMA re: insurance.
- We'll use the same promotional materials as last year (with updated dates).

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- Mr. Boccuti will reach out to sending districts and a few other local jazz directors this week to invite them to participate.
- Another planning meeting to determine next steps will happen soon.

Corresponding Secretary Report

• No correspondence to report

Treasurer Report

Budget Notes

• We have \$7,500 allocated for scholarships & awards

Monetary Requests

- Berks Jazz Fest Registration Fee (\$300)
 - As noted in the <u>Berks Jazz Fest section of the Faculty Report</u>, Mr.
 Boccuti's request for reimbursement of the \$300 festival registration
 fee is on hold until next month, after we reassess our financial ability to cover it
- Student Needs Help with All-Eastern Fee (\$695)
 - Mrs. Cudworth has a choral student who qualifies for All-Eastern but doesn't have the \$695 required to pay for expenses
 - Can't commit to covering this right now, since we have quite a few expenses coming up
 - We will check with the school to see if they have allocated funds to cover situations like this

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Budget Snapshot

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	Estimate		Current	Actual						
2022-2023 NHMA Budget	2022-2023	Current Income	Expense	Balance						
arting balance	\$8,136.20									
undraising	\$12,000.00	\$8,765.47	-\$3,456.53	\$5,308.94						
dministration	-\$1,000.00		\$1,284.54	\$1,284.54						
Banquets	-\$1,500.00	\$2,530.77	\$2,142.85	\$387.92						
Master Classes	-\$1,000.00	\$500.00	\$1,250.00	\$750.00						
Discretionary spending	-\$100.00		\$0.00	\$0.00						
Theater	-\$1,000.00									
Marching band	-\$1,800.00		\$1,614.88	\$1,614.88						
Scholarships/Awards	-\$7,500.00		\$1,089.00	\$1,089.00						
Social events/hospitality	-\$300.00		\$94.37	\$94.37						
	\$5,936.20	\$11,796.24	\$4,019.11	\$7,777.13						
Fundraising - breakout										
Membership	\$2,000.00	\$1,426.57								
football game/BTS sales	\$100.00	\$311.50								T
50/50 sales	\$500.00		\$100.00	\$1,952.50						
seat cushion advertising	\$0.00	+-,	,	+-,3100						T
AmazonSmile	\$50.00									+
contributions	\$200.00	\$1.00								+
pointsettia sales	\$250.00	\$645.00	\$525.00	\$120.00						+
Harper's Table fundraiser	\$450.00	5043.00	\$323.00	\$120.00						+
Prism	\$4,000.00	\$1,250.00	\$2,462.50	-\$1,212.50						+
Donation	\$4,000.00	\$1,250.00	\$2,402.50	-\$1,212.50						+
Play concession		\$390.00	\$369.03	\$913.97						+
Musical concession	Acan 22	\$1,283.00	\$309.03	\$913.97						+
	\$600.00									+
Cabaret concession	\$350.00									+
Spring Flower Sale	\$1,000.00									+
Bulb sale	\$1,000.00	\$504.00								4
Clothing drive/deli	\$500.00	\$454.35								1
Jazz Band Picnic		\$329.50								
Wreath sale	\$400.00	\$72.00								
	\$11,400.00	\$8,765.47	\$3,456.53	\$5,308.94						
	Beginning									
	Balance for									
	2022/2023									
Account Balances	7/20/22	9/13/22	10/10/22	11/8/22	1/23/23	2/23/23	3/23/23	4/23/23	5/23/23	6/3
Checking account	\$ 8,136.20	\$ 10,923.62	\$ 8,560.32	\$ 7,527.99	\$ 9,723.08	\$ 9,168.84				
Gaming account	\$ 306.44	\$ 579.44	\$ 579.44	\$ 1,692.94	\$ 1,692.94	\$ 1,692.94				
Cash on hand	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ -				
Paypal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
	\$ 8,442.64	\$ 11,803.06	\$ 9,439.76	\$ 9,520.93	\$11,416.02	\$10,861.78				
Marching Band Fees		\$ 2,598.42	\$ 1,262.16	\$ 319.16	\$ 613.91	\$ 613.91				
True NHMA balance		\$ 9,204.64	\$ 8,177.60	\$ 9,201.77	\$ 10,802.11	\$ 10,247.87				
Gertrude Hawk					\$ (494.64)	\$ 187.96				
RaiseRight						\$ (125.59)				
Candles						\$ (479.00)				

Membership Report

• We are now at **66 members**

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Fundraising

Spring Clothing Drive (April 29)

• We will set up in the scoreboard lot

Amazon Smile

• This program is ending as of February 28

Raise Right

 We can set up Raise Right gift cards as a general fundraiser for NHMA (vs. for individual kids for the dept. trip)

Closing

- Motion to end the meeting by Jen Patuto
 - Seconded by Karen Smith

NEXT MEETING: March 14, 2023