

North Hunterdon Music Association

Meeting Minutes

1/10/2022 at the NHHS Choir Room

ATTENDEES

1. Laura Lipinski
2. Jen Fasciano
3. Jen Patuto
4. Karen Smith
5. Charlie Hopta
6. Mary Hopta
7. Anna Shustack
8. Bonnie Wilt
9. Dawn Muir

Note: Motions are highlighted in yellow. Items of note/special attention are highlighted in blue.

INTRO

- **Open meeting @7:01pm**
 - **Motion by Jen Patuto**
 - **Seconded by Karen Smith**

Approval of November 2022 Meeting Minutes

- **Motion by Jen Patuto**
 - **Seconded by Karen Smith**

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FACULTY REPORT by Charlie Hopta

Winter Musical (Les Miserables) – March 2, 3, 4, & 5

Request for Funds

- Mary Hopta, director of the musical & head of NHTO club, is requesting \$
- District is saying NHTO is out of stipends; so for example, they can't pay for a musician to play in the pit for the musical
- Mary is requesting that the NHMA pay the \$525 stipend for Mr. Boccuti to play in the winter musical
- Cost will be covered by what the show will earn

Merging NHTO with NHMA

- If we merged, we could possibly encourage some NHTO parents to volunteer more
- Play concessions made \$930, so that will cover the stipend
- We can announce the partnership of the NHTO with NHMA and seek a Theater Liaison to represent NHTO at NHMA meetings

Adding NHTO as an NHMA Budget Line Item

- **Motion by Laura Lipinski**
 - **Seconded by Jen Fasciano**

Marching Band: St. Patrick's Day Parade

- Rehearsals: March 7 (Tuesday) & 9 (Thursday)
- Parade: Sunday, March 12
 - That morning, they'll do rehearsal with lunch

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Prism

Details

- **Date:** Thursday March 23 @8pm (Rehearsal on 22nd)
- **Tickets:** Opting to not print paper tickets, since most people who attended the last play purchased their tickets digitally
- **Advertising:** We're going to buy the back cover ad vs. inserting papers advertising Prism (in the play program?)
- **Faculty Performer:** Mrs. Peterson will perform

Financials

- **Lighting & Sound Costs:** Mrs. Cudworth got an estimate for \$4,925
- **Sponsorships:** We have \$1,750 in sponsorships so far

April Department Trip to Williamsburg, VA

Trip Details

- **Total # of Students Going:** 84
- **Chaperones:** Haven't yet finalized all the non-music-dept chaperones
- **Events We're Registered For:**
 - Trip choir
 - Trip band
 - Marching band

Payment Details

- Cost is pretty close to the original estimate
- 2nd payment has been sent in for the trip
- Final payment is due from students at end of February

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- Laura will ask parents to start getting their fundraising \$ in to Jen Fasciano so she can cover their expenses based on what they earned

Transporting Equipment

- Hopta will talk to a past NHMA president (Nancy G.) who was involved with the last dept trip (2015/2016?) re: how best to transport equipment
- We may need to rent a truck/get volunteers to transport (drive) equipment down to VA

Upcoming Events by Laura Lipinski Future Lions:

- **March 3/4/5** - winter musical
- **March 12** - St. Patrick's day parade
- **March 23** - PRISM
- **March 29** - Berks Jazz Festival
- **April 1** - Future Lions (make t-shirts?)
- **May 5/6/7** - Lion's Cabaret
- **May 11&18** - Spring concerts
- **May 24** - Spring Awards Banquet
- **June 10** - Jazz in the Park

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Treasurer Report by Jen Fasciano

Budget Snapshot

2022-2023 NHMA Budget	Estimate 2022-2023	Current Income	Current Expense	Actual Balance	
starting balance	\$8,136.20				
Fundraising	\$12,000.00	\$6,840.50	-\$894.03	\$5,946.47	
Administration	-\$1,000.00		\$1,129.54	\$1,129.54	
Banquets	-\$1,500.00	\$2,530.77	\$2,142.85	\$387.92	
Master Classes	-\$1,000.00	\$500.00	\$1,250.00	\$750.00	
Discretionary spending	-\$100.00		\$0.00	\$0.00	
Marching band	-\$1,800.00		\$1,614.88	\$1,614.88	
Scholarships/Awards	-\$7,500.00		\$1,089.00	\$1,089.00	
Social events/hospitality	-\$300.00		\$94.37	\$94.37	
	\$6,936.20	\$9,871.27	\$6,426.61	\$3,444.66	
Fundraising - breakout					
Membership	\$2,000.00	\$1,300.60			
football game/BTS sales	\$100.00	\$311.50			
50/50 sales	\$500.00	\$2,052.50			
seat cushion advertising	\$0.00				
AmazonSmile	\$50.00	\$46.05			
contributions	\$200.00	\$1.00			
pointsettia sales	\$250.00	\$600.00	\$525.00	\$75.00	
Harper's Table fundraiser	\$450.00				
Prism	\$4,000.00				
Donation		\$390.00			
Play concession		\$1,283.00	\$369.03	\$913.97	
Musical concession	\$600.00				
Cabaret concession	\$350.00				
Spring Flower Sale	\$1,000.00				
Bulb sale	\$1,000.00				
Clothing drive/deli	\$500.00	\$454.35			
Jazz Band Picnic		\$329.50			
Wreath sale	\$400.00	\$72.00			
	\$11,400.00	\$6,840.50	\$894.03	\$5,946.47	
	Beginning Balance for 2022/2023				
Account Balances	7/20/22	9/13/22	10/10/22	11/8/22	1/23/23
Checking account	8136.2	10923.62	8560.32	7527.99	9,723.08
Gaming account	306.44	579.44	579.44	1692.94	1692.94
Cash on hand	0	300	300	300	0
Paypal	0	0	0	0	0
	8,442.64	11803.06	9439.76	9520.93	11,416.02
Marching Band Fees		2598.42	\$ 1,262.16	319.16	613.91
True NHMA balance		9204.64	\$ 8,177.60	9201.77	10,802.11
Gertrude Hawk					-494.64

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- **Balance:** \$10,000
- **Fundraisers:**
 - We're above our fundraising goals
 - Earned \$2k with 50/50 (vs. \$500 line item)
 - Amazon Smile is almost at \$50
 - Play concessions was \$900
- We're in good shape!

Budget Note for Next Year

- Increase the administration budget to be higher (see this year's insurance expense)

Membership Report by Jen Fasciano

- **Number of members:** 62
- We'll do another membership push reminding people that they need to be members in order to be eligible for the NHMA scholarships

Fundraising

Past

- **Wreath sale:** \$72
- **Flower Power:** About \$500
 - Spring sale will be up & running soon
- **Winter Concert Poinsettia sale:** \$75

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Upcoming

- **Clothing Drive:** Waiting for confirmation for April 29th
- **Musical:** We'll do concessions
 - If we want to do flowers, we'll need a volunteer to coordinate that

Prism

- **Ticketing:** We use ThunderTix (costs \$10/mo but we only activate it on months when we have performances)
- **Volunteers:** We had too many last year
 - **Theater Doors:** We need someone working the theater doors so that there's no slamming when people leave the theater

Closing

- **Motion to end the meeting by Jen Patuto**
 - **Seconded by Karen Smith**

NEXT MEETING: February 7, 2022 (changed from 2/14)