### NEW JERSEY DEPARTMENT OF EDUCATION

# A300 Combined Certification Form

Date Printed: \_ Date(s) of previously issued certificates (if applicable):

Telephone No.  Cell/Alternate No.  Parent/Guardian Fint Manne  Parent/Guardian Fint Manne  Parent/Guardian Last Name  Parent/Guardian Last Name  Distinguishing Facial Marks (if applicable)  Parent/Guardian Address (if different than minor's address)  Flood/Agt No. (Line 2)  City  State  Zip Code  B. Employment Information  Employer Business Name  B. Employment Information  Type of Business/Industry  Parent/Guardian Telephone No.  Alternate Telephone No.  To Guardian Telephone No.  Alternate Telephone No.  Beach Telephone No.  Alternate Telephone No.  Alternate Telephone No.  Alternate Telephone No.  Beach Telephone No.  Alternate Telephone No.  Beach Tel	Cooperative Education Experience (CEE) - Hazardous Occu			Paid Structured Learning Ex
Telephone No.  Call/Alternate No.  Call/Call/Alternate No.  Call/Alternate No.  Call/Alternate No.  Call/Call/Call/Call/Call/Call/Call/Cal	First Name M.I. Last Name	Minor's Perso		T I
Telephone No.  Coll/Alternate No.  Coll/Altern	Street Address (Line 1) Floor/Apt. N	No. (Line 2)	Date of Birth Age	City of Birth
Parent/Chardian First Name	City State .	Zip Code	County of Birth	State/Country of Birth
Parent/Guardian First Name	Telephone No. Cell/Alternat	te No,		Hair Color
Engloyer Business Name	Parent/Guardian First Name Parent/Guardian Last 1	Parent/Guardian Last Name		Eye Color
Employment Information.    B. Employment Information   Signature of Perent/Guardian   Date	Parent/Guardian Address (if different than minor's address) Floor	r/Apt. No. (Line 2)		
B. Employment Information  Type of Business/Industry  Street Address (where minor will be employed)  Floor/Suite (Line 2)  Minor's Job Titic (Be specific)  It liquor sold on the premises?  It liquor sold on the premises?  If Yes, are the entire premises licensed?  If No, described what areas of the premises are licensed, including an outside grounds:  If No, described what areas of the premises are licensed, including an outside grounds:  If No, described what areas of the premises are licensed, including an outside grounds:  Promise of Employment: I have offered employment to the above named minor for the hours stated. I understand that these hours may flexible but may not exceed the number of hours permitted by law according to the age of the minor.  Signature of Bmployer  Date  Physician's Certification (to be completed by licensed physiciam): I hereby certify that I have examined the above named minor on according to the endower promise of employment as:  (Date)  Physically Qualified  Physically Qualified with the following limitations regarding the above promise of employment as:  (Date)  Proof of Age for Israting Officer): I have examined the proof of age submitted by the above named minor which was in the form of (select one):  Island the proof of Age for Israting Officer): I have examined the proof of age submitted by the above named minor which was in the form of (select one):  Island the proof of Age for Israting Officer): I have examined the proof of age submitted by the above named minor which was in the form of (select one):  Island the proof of Age for Israting Officer): I have examined the proof of age submitted by the above named minor which was in the form of (select one):  Island the proof of Age for Israting Officer): I have examined the proof of age submitted by the above named minor which was in the form of (select one):  Island the proof of Age for Israting Officer): I have examined the proof of age submitted by the above named minor which was in the form of (select one):  Island the proof	City State	Zip Code		
Type of Business Name   Type of Business Industry	Parent/Guardian Telephone No. Alternate Tele	ephone No.	Signature of Parent/Guardian	Date
Type of Business Name   Type of Business Industry	В.	Employment)	Information	
City State Zip Code  Is liquor sold on the premises? Yes No  If Yes, are the entire premises licensed? Yes No  If Yes, are the entire premises licensed? Yes No  If Yes, are the entire premises licensed? Yes No  If Yes, are the entire premises licensed? Yes No  If Yes, are the entire premises are licensed, including an outside grounds:    Promise of Employment: I have offered employment to the above named minor for the hours stated. I understand that these hours may flexible but may not exceed the number of hours permitted by law according to the age of the minor.    Promise of Employment of the neuron state of the minor of the hours permitted by law according to the age of the minor.    Promise of Employment of the hours stated. I understand that these hours may flexible but may not exceed the number of hours permitted by law according to the age of the minor.    Promise of Employment of the hours stated. I understand that these hours may flexible but may not exceed the number of hours permitted by law according to the age of the minor.    Regulature of Employer	Employer Business Name			
Contact Person Name    It liquit sold on the premises     Yes   No   No   If Yes, are the entire premises licensed?   Yes   No   If Yes, are the entire premises licensed?   No   If Yes, describe what areas of the premises are licensed, including an outside grounds:    It Yes, are the entire premises licensed?   Yes   No   If No, describe what areas of the premises are licensed, including an outside grounds:    If Yes, are the entire premises licensed?   No   If No, describe what areas of the premises are licensed, including an outside grounds:    If Yes are the entire premises licensed?   No   If No, describe what areas of the premises are licensed, including an outside grounds:    If Yes are the entire premises licensed?   No   If No, describe what areas of the premises are licensed, including an outside grounds:    If Yes are the entire premises licensed?   No   If No, describe what areas of the premises are licensed, including an outside grounds:    If Yes are the entire premises licensed?   No   If No, describe what areas of the premises are licensed, including an outside grounds:    If Yes are the entire premises it entired?   No   If No, describe what areas of the premises are licensed, including an outside grounds:    If Yes are the entire premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If Yes are the entire premises are licensed, including an outside grounds:    If Yes are the entire premises are licensed, including an outside grounds:    If Yes are the entire premises are licensed, including an outside grounds:    If Yes are the entire premises are licensed, including an outside grounds:   If Yes are the entire premises are licensed, including an outside grounds:   If Yes are the entire premises are licensed, including an outside grounds:   If Yes are the entire premises are licensed, including an outside grounds:   If Yes are the entire premises of the ployment to the above fit in the sold in the shows an	Street Address (where minor will be employed) Floor/Suite (Li	ine 2)	Minor's Job Title (Be specific)	
If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premises are licensed, including an outside grounds:    If No, describe what areas of the premise are licensed, including an outside grounds:    If No, describe what areas of the premise are licensed, including an outside grounds:    If No, describe what areas of the premise are licensed, place and the above and the above and the short of the according to the apove and the short of the short of the second in the described by according to the apove and the above and the above named minor of the above named	City State	Zip Code		
Alternate Telephone No.  Promise of Employment: I have offered employment to the above named minor for the hours stated. I understand that these hours may flexible but may not exceed the number of hours permitted by law according to the age of the minor.  Alternate Telephone No.  Mon Tues Wed Thurs Fri total Hours for Week:  Ages: Per Hour Weekly Other Sun General Meekly Other Sun General Meekly Other Sun General Meekly Sun	Contact Person Name		If No, describe what areas of the premises are licensed, including a	
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According to the age of the minor.   Sun			named minor for the hours stated. I understand that these hours may	
Physician's Certification (to be completed by licensed physician): I hereby certify that I have examined the above named minor on I designate the minor's physical qualified into segarding the above promise of employment as:  (Date)  Physically Qualified Physically Qualified with the following limitations    Physically Qualified Physically Qualified with the following limitations			ri according to the age of the minor.	
Physically Qualified   Physically Qualified with the following limitations	ages: Per Hour Weekly Other -		Signature of Employer	Date
Proof of Age (for Issuing Officer): I have examined the proof of age submitted by the above named minor which was in the form of (select one):  Birth Certificate	d I designate the minor's physical qualifications regarding the above pro	omise of employme	nt as;	minor on(Date)
Birth Certificate  Baptismal Certificate  Passport  Other documentary proof in existence for at least one year (specify):  Affidavit of Parent/Guardian together with 1) physician's statement of opinion as to age of minor, and 2) school record of age and the above date of birth  School Record (to be completed by school that the minor attends)  F. Issuing Officer Certification  County  School District  County  North Hunterdon-Voorhees HSD Hunterdon  School District Address  1445 State Route 31 Annandale, NJ 08801  Telephone No.  908-713-4130  Grade Completed  Regular Employment Certificate  Vacation Employment Certificate (summer & other school vacations)  To be proven named minor attends school in this district and has completed the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade. To the best of my knowledge the minor can do the work above grade.  Signature of Minor	nature of Doctor Date Addre	SS		
Affidavit of Parent/Guardian together with 1) physician's statement of opinion as to age of minor, and 2) school record of age and the above date of birth School Record (to be completed by school that the minor attends)  F. Issuing Officer Certification  County  School District  County  North Hunterdon-Voorhees HSD Hunterdon  School District Address  1445 State Route 31 Annandale, NJ 08801  Telephone No.  908-713-4130  Grade Completed	Birth Certificate 🗌 Baptismal Certificate 🔲 Passport 🔲 C	Other documentary p	proof in existence for at least one year (si	pecify):
School District  County  School District  North Hunterdon-Voorhees HSD Hunterdon  School District Address  1445 State Route 31 Annandale, NJ 08801  Telephone No.  908-713-4130  Grade Completed	Affidavit of Parent/Guardian together with 1) physician's statement of	fopinion as to age o	f minor, and 2) school record of age and	the above date of birth
North Hunterdon-Voorhees HSD Hunterdon School District Address  1445 State Route 31 Annandale, NJ 08801 Telephone No. 908-713-4130 Trade Completed	THE CONTRACTOR OF THE CONTRACT	Sahaal D		
1445 State Route 31 Annandale, NJ 08801 Telephone No. 908-713-4130  Grade Completed	g 8	North	North Hunterdon-Voorhees HSD Hunterdon	
Telephone No.  908-713-4130  Grade Completed		I	1445 State Route 31 Annandale, NJ 08801	
Regular Employment Certificate   Vacation Employment Certificate   Vacation Employment Certificate (summer & other school vacations)   Age Certificate (issued to persons 18 to 21 years of age)   Age:	ol Address	Telephone	Telephone No.	
Age Certificate (issued to persons 18 to 21 years of age)  Age:	Grade Completed	Regui	Regular Employment Certificate	
Signature of Minor Date	bove named minor attends school in this district and has completed the above grade. To the best of my knowledge the minor can do the work sed without impairment of progress in school.	work Age C	ertificate (issued to persons 18 to 21 year	oiner school vacations) urs of age) Age:
re of Principal Date	They Cothelle	Signature o	f Minor	Date .
	ure of Principal Date	-		-

## INSTRUCTIONS FOR A300 COMBINED CERTIFICATION FORM

- 1. Employment Information (section B) After you have completed your personal information (section A), bring your certification form to the employer. The employer completes the Employment Information and signs and dates the Promise of Employment. If any of the employment details have been pre-filled and are incorrect, the employer must cross out the incorrect information and enter, initial and date the corrections.
- 2. Physician's Certification (section C) The school district is responsible for performing the physical examination at no cost to you or your parents. A school physical (including a sports physical) performed during freshman year is good for all four years of high school (unless the school district policy specifies more frequent physicals).

If your parent/guardian prefers that you be examined by a doctor other than the one employed by the school district, you may do so at your parent/guardian's expense. A minor is not required to obtain a physical if the parent/guardian objects (in writing) based on their religious beliefs and practices.

- 3. Proof of Age (section D) If the school does not have a copy on file, you may be asked to provide a birth certificate, passport, baptismal certificate or other identification documentation to the School Issuing Officer.
- 4. Parent/Guardian Authorization (section A) Your parent/guardian must indicate his/her authorization of your employment as specified in the Employment Information by signing and dating the Parent/Guardian authorization.
- 5. School Record/Issuing Officer Certification (sections E & F) Bring the completed certification form to your school district. A designated school official will review the form and issue the working papers only after being satisfied that the working conditions and hours will not interfere with your education or damage your health. The official may refuse to issue working papers if such refusal would be in your best interest.

# IMPORTANT INFORMATION

### Hours of Work - 14 & 15 Year Olds

- no more than 3 hours a day on a school day
- no more than 18 hours a week during a school week
- may not work before 7:00 am or after 7:00 pm during the school year
- summer vacation: may work up to 8 hours a day, 40 hours a week, and may work up to 9:00 pm with written parental permission (which must be on file with the employer)

## Hours of Work - 16 & 17 Year Olds

- no more than 8 hours a day
- no more than 40 hours a week
- may not work before 6:00 am or after 11:00 pm
   Exception: may work after 11:00 pm (up to 3 am provided work begins before 11 pm) during regular school vacation and when there is no school the next day with written parental permission (which must be on file with the employer)

#### Hours of Work - All Minors

- no more than 6 consecutive days
- may not work more than 5 continuous hours without at least a 30-minute meal break

Hours of Work - School-Sponsored Cooperative Education Experiences, Apprenticeships and Paid Structured Learning Experiences - Training site experiences may not exceed five hours on any day that school is in session nor may the combination of school and work exceed eight hours on any day that school is in session.

Prohibited Work—Certain potentially hazardous jobs are prohibited for minors based on the age of the minor. For a complete list of prohibited occupations, visit the Department of Labor and Workforce Development's website at www.nj.gov/labor and click on Wage & Hour.

www.nj.gov/education - New Jersey Department of Education www.nj.gov/labor (click on Wage & Hour) — New Jersey Department of Labor and Workforce