



VOORHEES HIGH SCHOOL

A 2015 National Blue Ribbon School

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April 6, 2018

Dear Parents and Prospective RVCC Concurrent Enrollment Students:

We are excited to announce that students have the opportunity to earn college credits through Raritan Valley Community College for three Voorhees courses next school year: English IV Honors, Honors Human Anatomy, and AP Psychology. Voorhees teachers teach these classes at Voorhees High School, so students can earn both high school and college credits at the same time.

To assist with this process, we will be holding an information/registration meeting on Wednesday, May 2, 2018, at 6 p.m. in the Voorhees cafeteria. We ask students and parents to attend this meeting to learn about the courses and to complete the registration process.

Please note that students must have an overall GPA of at least 3.0 in order to be eligible to earn college credits for the courses. If the GPA is below 3.0, an appeal (a letter of recommendation from a teacher in that subject) is necessary.

Students will receive paper copies of the forms mentioned below, and they are also available on this web page: <http://www.nhvweb.net/guidance/rvcc-concurrent-enrollment-courses>.

Please complete the following items in order to register for one or more of these courses:

1. Complete the online application. The steps for completing this online application are in the Concurrent Enrollment Program brochure. Make sure that you apply as a "High School Early Admit" student; that is the only way that the \$25 application fee will be waived. The CEEB code for Voorhees High School is 310433.
2. Complete the Concurrent Enrollment Program Student/Parent Agreement form (and have your guidance counselor sign it). This form is on the back of the Concurrent Enrollment Program brochure.
3. Complete the CEP Registration Form (the yellow paper inside the brochure). You need to complete the top portion (please note that the NJ Student ID Number is not the Voorhees student ID number; it is labeled SA SID in Aspen), list the course(s) you are taking (see below for course codes, course titles, and credits), complete the payment information, and then sign and date it; we will enter the CRN.

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Voorhees Course Name	RVCC Course Code	RVCC Course Title	Credits
English 4 Honors	ENGL 111	English Composition I	3
AP Psychology	PSYC 103	Intro to Psychology	3
Honors Human Anatomy	BIOL 120	Human Biology	4

4. Include the \$200 payment for each course (checks made payable to RVC College).
5. Complete the Transcript Release Form. This form is required so that we can send your transcript to RVCC to verify that you have at least a 3.0 GPA. Students (or parents if the student is not at least 18 years of age) only need to fill out the top and the name of the college, and then sign and date the form.
6. **This part is only for English 4 Honors and AP Psychology.** If applicable, include a copy of the score report showing a score of 450 or higher in the Evidence-Based Reading Writing section on the SAT (for scores after the March 2016 administration) or 24 or higher in Reading on the ACT. Please make sure that the student's name is on the score report. Please note that if the SAT/ACT information is not included, then the student must take the Accuplacer placement test at RVCC and place into the course.

If you have to take the placement test at RVCC, please wait two business days after completing the online admission so that you will be in the system. Also, bring a photo ID with you to the testing center and tell the testing center representative that you are a Voorhees High School student who needs to take the English placement test. After taking the placement test, please email or give me the results of the test so that I can update the status of your application. Please note that the testing center will begin summer hours on May 11, which means that it will be closed on Saturdays starting on that date. Please check the testing center web page (<http://www.raritanval.edu/admissions-information/testing-center>) for complete information.

Please be aware that students will not be able to register for college credits once the class has started. The deadline to turn in all completed registrations materials is Friday, June 1, 2018.

Students can bring their completed registration materials to Mrs. O'Reilly or me in the main office. Students can also put the materials in an envelope and put them in my mailbox in the main office.

I will be happy to answer any questions you have about the registration process. You can contact me through the email address or phone number found below. Thank you for your help in registering for these great classes!

Sincerely,

Chris Maslonka
Assistant Principal
Voorhees High School
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