

**MINUTES OF THE MEETING OF THE
NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

HUNTERDON COUNTY, NJ

Meeting Location - District Administration Office - 1445 Route 31, Annandale, NJ 08801

November 13, 2018 - 7:00 p.m.

At 7:00 p.m., Board President, F. Goger called the meeting to order and led the opening activities.

1. **Call to Order**
2. **Open Public Meeting Act Statement**
3. **Fire Code Announcement**
4. **Roll Call**

Cheryl Allen-Munley - present	Califon Borough / Tewksbury Township
Lisa Approvato - arrived 7:30 p.m.	Clinton Township / Lebanon Borough
Shelley Crisologo - present	Town of Clinton / Franklin Township / Glen Gardner Borough
Francis Goger - present	Bethlehem Township / Hampton Borough
Robert Kirchberger - present	Clinton Township / Lebanon Borough
Amy Masters - present	Union Township
John Melick - present	Califon Borough / Tewksbury Township
Heather Richards - absent	Clinton Township / Lebanon Borough
Thomas Roll - present	High Bridge Borough / Lebanon Township
John Roncoroni - present	High Bridge Borough / Lebanon Township
Roger Straight - absent	Clinton Township / Lebanon Borough
Jessica Viotto - present	Town of Clinton / Franklin Township / Glen Gardner Borough

Also present: J. Bender, Superintendent of Schools, R. Bergacs, Assistant Superintendent, S. Press, Business Administrator / Board Secretary, G. Vargas-Dellacasa, Technology Coordinator, M. Smagala, Communications Coordinator, B. Liss, Board Attorney, Riker Danzig, Scherer, Hyland, Perretti, and approximately ten members of the public.

5. **Flag Salute**
6. **Motion** by J. Roncoroni, **second** by A. Masters to approve the minutes of the October 16, 2018 Board meeting. The **motion carried** with one abstention by R. Kirchberger.
7. **Draft 2017 - 2018 Audit Presentation** - Ms. Man C. Lee of Nisivoccia, LLP of Mt. Arlington, NJ - Audit highlights of the draft audit for the fiscal year ended June 30, 2018.
8. **Superintendent's Report** - J. Bender reported on the following items:
 - 8.1. Student academic and athletic achievements, upcoming student activities and the next Community Health & Wellness Education Series program
 - 8.2. Report on Harassment, Intimidation & Bullying (HIB) - seven investigations and three incidents were determined as founded

- 8.3. **Motion** by J. Viotto, **second** by J. Roncoroni to affirm the Superintendent's determinations on the HIB incidents reported at the October 16, 2018 board meeting. The **motion carried** unanimously.
- 8.4. **Motion** by R. Kirchberger, **second** by J. Melick to approve the 2019-2020 school year calendar. A discussion ensued, and the **motion carried** unanimously.
9. **President's Report** - In addition to reviewing the agenda items, F. Goger reported on the recent Presidents' Roundtable meeting commenting that nine districts were represented. J. Melick commented on the ongoing need for cooperative planning to manage declining enrollment.
 - 9.1. Appointment of the nominating committee for the office of Board President and Vice President for 2019 - T. Roll (chair), S. Crisologo, and J. Viotto
 - 9.2. Board member submission of nominating forms to the chairperson of the nominating committee
 - 9.3. Unofficial election results - Hunterdon County Clerk's Office
 - 9.4. Agenda Items 9.5 - 9.7 were not announced by F. Goger
 - 9.5. November 17, 2018 - New Jersey School Boards Association Delegate Assembly
 - 9.6. November 28, 2018 - Hunterdon County School Safety Summit
 - 9.7. November 28, 2018 - NJSBA Regional Informational Programs for Board Members
 - 9.8. January 2, 2019 (**Wednesday**) - reorganization meeting - 7:00 p.m. - District Administration Office
 - 9.9. January 15, 2019 - Board meeting - 7:00 p.m. - District Administration Office
 - 9.10. Recognition of retiring Board members - (L. Approvato arrived at this time and was present for all subsequent votes)
 - 9.10.1. Lisa Approvato representing Clinton Township / Lebanon Borough
 - 9.10.2. Amy Masters representing Union Township
 - 9.10.3. John Roncoroni representing High Bridge Borough / Lebanon Township
10. **Committee Reports**
 - 10.1. Facilities, Finance and Transportation - J. Melick reported that the committee reviewed project change orders as presented on the agenda
11. **Monthly Reports** - No comments
12. **Old Business** - No discussion
13. **Opportunity for Public Comment**
 - 13.1. C. Cook, Voorhees Physical Education teacher, spoke about the Senior Health curriculum and invited Board members to attend a related activity.
 - 13.2. L. Watson, District Math teacher, commented on advancements in student achievement on PARCC and Algebra I.
 - 13.3. Community member, C. Rush commented on female student athletic achievements and recognition, and commended her son's Math teacher.
14. **Motion** by J. Melick, **second** by R. Kirchberger to adopt program and curriculum changes, agenda items 14.1 to 14.4, commencing in the 2019 - 2020 school year (requires a roll call majority vote). Upon a roll call vote, the **motion carried** unanimously.
 - 14.1. New course AP Capstone - seminar course #278 and research course #279
 - 14.2. New two year program Algebra 1A CP - course #501 and Algebra 1B CP - course #502
 - 14.3. New course Unified Physical Education - course #396
 - 14.4. New program - Alternative Education Program

15. **Motion** by J. Roncoroni, **second** by A. Masters to approve agenda items 16.1- 17.17 (including hand carries if provided - none were presented). The **motion carried** unanimously.
16. **Curriculum, Instruction and Technology**
 - 16.1. Home instruction / Out-of-district placement
 - 16.2. Agreement with Invo Healthcare Associates of Jamison, PA, for the 2018 - 2019 school year, for the provision of special services
 - 16.3. Agreement with Grund and Associates LLC of Chester, NJ in the amount of \$800 to provide training on The Full Value of Mindfulness Education on January 27, 2019 and February 27, 2019
 - 16.4. Addition of Betina Goldberg, MSW, LCSW, LLC of Long Valley, NJ to the professional consultants list to provide social work services at an hourly rate of \$80.00
 - 16.5. Amendment of a service contract, with the State of NJ, Commission For The Blind and Visually Impaired, for one student for the 2018 - 2019 school year
 - 16.6. Nursing Services Plan for the 2018 - 2019 school year
 - 16.7. Overnight field trips
17. **Finance, Facilities and Transportation**
 - 17.1. Acceptance of a donation from the North Hunterdon Jr. Lions Basketball Club of a Noah Basketball System with installation, valued at \$4,599, for the main gym at North Hunterdon High School
 - 17.2. Acceptance of New Jersey Schools Insurance Group / ERIC WEST 2018 safety grant program award in the amount of \$36,000
 - 17.3. Allowance deduction - change order #001 - in the amount of \$2,545.50 - renovations to room 125 at North Hunterdon High School - state project #3660-050-18-5000 - contract amount unchanged
 - 17.4. Extension of time only - change order #002 - in the amount of \$0.00 - room renovations at North Hunterdon High School - state project #3660-050-18-5000 - contract amount unchanged
 - 17.5. Allowance deduction - change order #004 - in the amount of \$6,839.30 - girls gym renovation at North Hunterdon High School - state project #3660-050-18-3000 - contract amount unchanged
 - 17.6. Change order #004 - in the amount of \$1,240.31 - maintenance and salt shed at North Hunterdon High School - state project #3660-050-17-3000 - contract amount is increased by \$1,240.31 - funding from the operating budget
 - 17.7. Allowance deduction - change order #004 - in the amount of \$516.21 - security enhancements at North Hunterdon High School and Voorhees High School - state project #3660-050-18-4000 (NHHS) and 3660-060-18-3000 (VHS) - contract amount unchanged
 - 17.8. Allowance deduction - change order #005 - in the amount of \$5,195 - security enhancements at North Hunterdon High School and Voorhees High School - state project #3660-050-18-4000 (NHHS) and 3660-060-18-3000 (VHS) - contract amount unchanged
 - 17.9. Modified scope of work - in the amount of \$85,568.62 - referendum project visitor bleacher at North Hunterdon High School - state project #3660-050-16-3000 - funding from 2016 referendum
 - 17.10. Pursuant to N.J.A.C. 6A:26A, resolution BR111318-1, related form M-1 and multi-year Comprehensive Facilities Maintenance Plan

- 17.11. Participation in the Monmouth-Ocean Educational Services Commission of Tinton Falls, NJ cooperative pricing systems for the 2018 - 2019 school year
- 17.12. Monmouth-Ocean Educational Services Commission 2018 - 2019 fee schedule
- 17.13. Declare district property as damaged and / or obsolete and grant authorization for disposal
- 17.14. Check journals
- 17.15. Transfer report October 2018
- 17.16. State contract purchases pursuant to N.J.A.C. 18A:18A
- 17.17. Staff training / travel requests
- 18. **Motion** by J. Roncoroni, **second** by A. Masters to adopt the resolution for executive session, as read by the Board President. The **motion carried** unanimously and the Board adjourned to executive session at 8:00 p.m.
Whereas Section 7 of the Open Public Meetings Act, N.J.S.A. 10:4-12, authorizes a public body to exclude the public from that portion of a meeting at which the Board discusses topics falling within certain specified exceptions to the requirement for open public meetings, and Whereas the matters to be discussed fall within one or more of those exceptions, now therefore be it Resolved that the Board of Education of the North Hunterdon-Voorhees Regional High School District now adjourns from public session to executive session for the purpose of discussing the following:
 - 18.1. Personnel - recommendations for appointments, separations, changes in assignment and leaves of absence
 - 18.2. Pending and threatened litigation and matters falling within the attorney-client privilege
 - 18.3. Negotiations
 - 18.4. Executive session minutes October 16, 2018
- 19. **Motion** by J. Roncoroni, **second** by J. Viotto to reconvene public session. The **motion carried** unanimously and the Board reconvened at 8:30 p.m.
- 20. **New Business** - no comments
- 21. **Motion** by J. Roncoroni, **second** by A. Masters to approve agenda items 21.1 - 21.2 (including hand carries if provided - none were provided). Upon a roll call vote, the **motion carried** with abstentions by C. Allen-Munley, R. Kirchberger and L. Approvato on agenda item 21.2, minutes for a meeting they did not attend.
 - 21.1. Personnel agenda P11132018
 - 21.2. Executive session minutes October 16, 2018
- 22. **Motion** by J. Roncoroni, **second** by R. Kirchberger to adjourn. The **motion carried** unanimously and the Board adjourned at approximately 8:35 p.m.

Respectfully Submitted,

Susan Press

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School Business Administrator and Board Secretary