

**MINUTES OF THE
NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

HUNTERDON COUNTY, NJ

Meeting Location - District Administration Office - 1445 Route 31, Annandale, NJ 08801

February 20, 2018 - 7:00 p.m. - Regular Meeting

At 7:00 p.m., Board President, F. Goger called the meeting to order and led the opening activities.

1. **Call to Order**
2. **Open Public Meeting Act Statement**
3. **Fire Code Announcement**
4. **Roll Call**

Lisa Approvato - arrived at 7:45 p.m.	Clinton Township / Lebanon Borough
Cheryl Allen-Munley - present	Califon Borough / Tewksbury Township
Francis Goger - present	Bethlehem Township / Hampton Borough
Amy Masters - present	Union Township
John Melick - present	Califon Borough / Tewksbury Township
Thomas Roll - present	High Bridge Borough / Lebanon Township
John Roncoroni - absent	High Bridge Borough / Lebanon Township
Roger Straight - present	Clinton Township / Lebanon Borough
Robert Kirchberger - present	Clinton Township / Lebanon Borough
Heather Richards - present	Clinton Township / Lebanon Borough
Jessica Viotto - absent	Town of Clinton / Franklin Township / Glen Gardner Borough
Shelley Crisologo - present	Town of Clinton / Franklin Township / Glen Gardner Borough

Also present: J. Bender, Superintendent of Schools, R. Bergacs, Assistant Superintendent, S. Press, Business Administrator / Board Secretary, G. Cottrell, Principal, North Hunterdon High School, R. Peterson, Principal, Voorhees High School, M. Squarcia, Director of School Counseling Services, R. Broan, Director of Curriculum, Articulation and Student Achievement, M. Publicover, Director of Special Services, G. Vargas-Dellacasa, Technology Coordinator, M. Smagala, Communications Coordinator, and B. Liss, Board Attorney, Riker Danzig, Scherer, Hyland, Perretti

Approximately five members of the public were present.

5. **Flag Salute**
6. **Opportunity for Public Comment on Agenda Items** - No comments.
7. **Superintendent's Report** - J. Bender reported the following:

- 7.1. School security update; law enforcement open house days; blood drive; the topic for the next free Community Health and Wellness Series, Tech Dependence and Its Impact on Anxiety, Depression & Suicide, on March 15, 2018 at 7:00 p.m. North Hunterdon High School theater and open to the public to attend; North Hunterdon High School winter musical Thoroughly Modern Millie on March 2, 3, and 4; Voorhees High School annual Pops concert on February 22 at 7 p.m.; and four students from North Hunterdon and three students from Voorhees advanced to finalists in the National Merit Scholarship competition.
- 7.2. Report on Harassment, Intimidation & Bullying (HIB)
- 7.3. **Motion** by R. Straight, **second** by A. Masters to affirm the Superintendent's determinations on the HIB incidents reported at the January 23, 2018 board meeting. The **motion carried** unanimously. [L. Approvato was not present at the time of this vote].
8. **President's Report** - F. Goger reported the following:
 - 8.1. March 13, 2018 - adopt preliminary budget / regular meeting - 7:00 p.m. - District Administration Office
 - 8.2. Strategic planning update; Presidents Round Table meeting update; establishment of partnerships between students and community.
9. **Committee Reports**
 - 9.1. **Community Relations / Student Affairs** - S. Crisologo reported that the committee discussed the strategic planning meetings; and referendum projects including planned open houses for the libraries.
 - 9.2. **Facilities, Finance & Transportation** - J. Melick reported that the committee reviewed the status of projects; change orders, and the anticipated projects identified during the full update of the Long Range Facilities Plan.
 - 9.3. **Curriculum, Instruction & Technology** - R. Straight reported that the committee discussed the Seal of Biliteracy program; formation of a District Science Advisory Committee to provide input to the Department of Education for use in development of new State Science testing; an anticipated new District grading policy proposal; and the new District Teacher Leadership program.
 - 9.4. **Policy** - T. Roll reported that committee reviewed the policies included in the agenda.
10. **Motion** by R. Straight, **second** by A. Masters to approve action items 11.1 - 14.6 (including hand carries if provided - no hand carried items were provided). The **motion carried** with all in favor and the following abstentions: S. Crisologo on item 18-0146 and C. Allen-Munley on item 18-0142 both under action item 13.18, their own travel requests, and R. Straight and R. Kirchberger on action item 13.11, minutes for a meeting they did not attend. [L. Approvato was not present at the time of this vote].
11. **Curriculum, Instruction and Technology**
 - 11.1. Overnight field trips
 - 11.2. Home instruction / out-of-district placement
 - 11.3. Agreement with Intervention Central: RIT Consultation & Training of Tully, NY in the amount of \$2,385.84 to provide Response to Intervention professional development and consultation on March 14, 2018
 - 11.4. Agreement with Rachel's Challenge of Littleton, CO in the amount of \$3,600 to present Rachel's Challenge & Legacy program and Friends of Rachel club training on April 10, 2018

- 11.5. Agreement with Kriger Consulting, Inc. of Burlington, NJ in the amount of \$1,200 to present Tech Dependence and Its Impact on Anxiety, Depression & Suicide on March 15, 2018
- 11.6. Addition of Lawrenceville Bayada Pediatrics of Lawrenceville, NJ to the professional consultants list to provide nursing services, fee for service is \$55.00 per hour for RN and \$45.00 for LPN
- 11.7. Hunterdon County Educational Services Commissions rates for 2018-2019 school year
- 11.8. Educational Services Commission of Morris County rates for 2018-2019 school year
- 11.9. Resolution C022018-01 authorizing participation in Future Ready Schools New Jersey
- 12. **Policy**
 - 12.1. Second reading board policies
 - 12.2. First reading board policies
 - 12.3. First and only reading board regulations
- 13. **Finance**
 - 13.1. Accept a bequest under the will of Carol E. Neuwiesinger, as modified by the executor of the estate, in the amount of \$1,250.00, and to authorize the Board Secretary to execute the accompanying Refunding Bond and Release on behalf of the Board of Education
 - 13.2. Adopt resolution F022018-02 authorizing a withdraw in the amount of \$55,000 from capital reserve to fund professional services associated with the bridge renovation and exterior repair project at Voorhees High School
 - 13.3. Authorize proposal 4070 from DMR Architects of Hasbrouck Heights, NJ in the amount of \$55,000 to provide professional services for the bridge renovation and exterior repair project at Voorhees High School
 - 13.4. Adopt resolution F022018-01 authorizing submission of an Other Capital Project, fully funded by Hunterdon County Vocational Board of Education, for Computer Science Lab Renovation of room 244 at Voorhees High School
 - 13.5. Authorize, pending County approval, a transfer of \$5,591.02 from account 11-000-26X-XXX to account 12-000-4XX-XXX, to fund Change order 003, in the amount of \$5,591.02 for salt shed at Voorhees High School - state project #3660-060-17-3000 (see related agenda item 14.5)
 - 13.6. Authorize, pending County approval, a transfer of \$4,189.23 from account 11-000-26X-XXX to account 12-000-4XX-XXX, for North Hunterdon High School sign replacement state project #3660-050-17-4000, to fund a change of scope of work
 - 13.7. Pursuant to opening of proposals on December 19, 2017 award a contract to Weidenhammer Systems Corporation of Wyomissing, PA for the provision of Enterprise Finance, Human Resource and Payroll Software (cost 2017-18 \$55,218; 2018-19 \$56,603; and 2019-20 \$56,603 (the report of evaluation of proposals is available in the Board office)
 - 13.8. Authorization to submit the 2017-18 application for Extraordinary Aid
 - 13.9. List of bills
 - 13.10. Cancelled Checks
 - 13.11. Minutes January 23, 2018
 - 13.12. Treasurer and Board Secretary Report December 2017

- 13.13. Treasurer and Board Secretary Report January 2018
- 13.14. Transfer report December 2017
- 13.15. Transfer report January 2018
- 13.16. State contract purchases pursuant to N.J.A.C. 18A:18A
- 13.17. Staff training / travel requests
- 13.18. Board member training / travel requests
14. **Facilities and Transportation**
 - 14.1. Accept the NJ Department of Education Other Capital Project Determination letter - gymnasium renovation - North Hunterdon High School- state project #3660-050-18-3000
 - 14.2. Allowance deduction - change order 001 in the amount of \$30,025 - team locker rooms and offices - North Hunterdon High School - state project #3660-050-16-5000 (no increase to the total contract award)
 - 14.3. Allowance deduction - change order 001 in the amount of \$33,194.40 and change order 002 in the amount of \$7,409.50 - exterior building restoration - North Hunterdon High School - state project #3660-050-17-1000 (no increase to the total contract award)
 - 14.4. Allowance deduction - change order 002 in the amount of \$19,898.80 and change order 003 in the amount of \$24,330.61 - renovations of libraries at North Hunterdon High School - state project #3660-050-16-6000 (no increase to the total contract award)
 - 14.5. Allowance deduction - change order 003 in the amount of \$6,060.70 - salt shed at Voorhees High School - state project #3660-060-17-3000 (depletes remaining allowance and increases the contract by \$5,591.02 - see related agenda item 13.5)
 - 14.6. Authorize transfer, effective July 1, 2018, of transportation contracts to Hunterdon County Educational Services Commission
15. **Second Opportunity for Public Comment on General Matters**
 - 15.1. D. Kerbold, III asked for assistance to resolve an outstanding paperwork request for the Division of Pensions. J. Bender accepted a copy of the request.
16. **Old and New Business** - No matters were discussed.
17. **Monthly Reports**
18. **Motion** by R. Straight, **second** by J. Melick to adopt the following resolution as read by the Board President. The **motion carried** unanimously and the Board adjourned to executive session at approximately 7:40 p.m.

Whereas Section 7 of the Open Public Meetings Act, N.J.S.A. 10:4-12, authorizes a public body to exclude the public from that portion of a meeting at which the Board discusses topics falling within certain specified exceptions to the requirement for open public meetings, and Whereas the matters to be discussed fall within one or more of those exceptions, now therefore be it Resolved that the Board of Education of the North Hunterdon-Voorhees Regional High School District now adjourns from public session to executive session for the purpose of discussing the following:

 - 18.1. Personnel - recommendations for appointments, separations, changes in assignment and leaves of absence
 - 18.2. Pending and threatened litigation and matters falling within the attorney-client privilege
 - 18.3. Negotiations
 - 18.4. Executive session minutes November 14, 2017 and January 23, 2018

19. **Motion** by R. Straight, **second** by A. Masters to reconvene Public Session. The **motion carried** unanimously and the Board reconvened in public session at approximately 8:30 p.m. [L. Approvato joined the Board during executive session and was present when the Board reconvened in public session].
20. **Motion** by R. Straight, **second** by A. Masters to approve action items 20.1 - 20.3 including items on hand carry P02202018-01. Upon a roll call vote, the **motion carried** with all in favor and the following abstentions: R. Kirchberger and R. Straight abstained on action items 20.2 and 20.3, minutes for meetings they did not attend; C. Allen-Munley, H. Richards, S. Crisologo each abstained on action item 20.2, minutes for a meeting they did not attend.
 - 20.1. Personnel agenda P02202018
 - 20.2. Executive session minutes November 14, 2017
 - 20.3. Executive session minutes January 23, 2018
21. **Motion** by R. Straight, **second** by A. Masters to adjourn. The **motion carried** unanimously and the meeting was adjourned at approximately 8:35 p.m.

Respectfully Submitted,

Susan Press

Susan Press, School Business Administrator / Board Secretary