

**MINUTES OF THE MEETING OF THE
NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

HUNTERDON COUNTY, NJ

Meeting Location - District Administration Office 1445 Route 31, Annandale, NJ 08801

~~January 16, 2018~~ (cancelled due to inclement weather)

January 23, 2018

At 7:00 p.m., Board President, F. Goger called the meeting to order and led the opening activities.

1. **Call to Order**
2. **Open Public Meeting Act Statement**
3. **Fire Code Announcement**
4. **Roll Call**

Cheryl Allen-Munley - present	Califon Borough / Tewksbury Township
Lisa Approvato - present	Clinton Township / Lebanon Borough
Shelley Crisologo - present	Town of Clinton / Franklin Township / Glen Gardner Borough
Francis Goger - present	Bethlehem Township / Hampton Borough
Robert Kirchberger - absent	Clinton Township / Lebanon Borough
Amy Masters - present	Union Township
John Melick - present	Califon Borough / Tewksbury Township
Heather Richards - present	Clinton Township / Lebanon Borough
Thomas Roll - present	High Bridge Borough / Lebanon Township
John Roncoroni - absent	High Bridge Borough / Lebanon Township
Roger Straight - absent	Clinton Township / Lebanon Borough
Jessica Viotto - present	Town of Clinton / Franklin Township / Glen Gardner Borough

Also present: R. Bergacs, Assistant Superintendent, S. Press, Business Administrator / Board Secretary, M. Publicover, Director of Special Services, G. Vargas-Dellacasa, Technology Coordinator, M. Squarcia, Director of School Counseling Services, G. Cottrell, Principal, North Hunterdon High School, T. Moore, Board Attorney, Riker Danzig, Scherer, Hyland, Perretti

Approximately five members of the public were present.

5. **Flag Salute**
6. **Audit Presentation** - Warren Korecky of Suplee, Clooney & Company of Westfield, NJ – Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2017. Copies of the 2016-2017 audit synopsis were provided at this meeting for public review.
 - 6.1. **Opportunity for Public Comment** – Audit Presentation - There were no comments from members of the public.
 - 6.2. **Motion** by J. Melick, **second** by T. Roll to approve the receipt and acceptance of the CAFR, the Auditor's Management Report, and the corrective action plan (not required), for the fiscal year ending June 30, 2017 as prepared by the District's appointed Certified Public Accounting firm, Suplee, Clooney & Company of Westfield, NJ. The **motion carried** unanimously.
7. **Opportunity for Public Comment on Agenda Items** - No members of the public commented.
8. **Superintendent's Report** - Assistant Superintendent, R. Bergacs reported the following:
 - 8.1. Report on Harassment, Intimidation & Bullying (HIB)
 - 8.2. **Motion** by S. Crisologo, **second** by L. Approvato to affirm the Superintendent's determinations on the HIB incidents reported at the November 14, 2017 board meeting. The **motion carried** unanimously.
 - 8.3. Announcement of selections for Governor's Educator of the Year Program:
Teachers - Joseph Tucker, Voorhees High School, Special Education
Amy Mullay, North Hunterdon High School, Latin
Educational Services Professionals - Laura Rocca, Voorhees High School, Aide
Vicki Kellum, North Hunterdon High School, Guidance Counselor
9. **President's Report** - F. Goger reported the following:
 - 9.1. January 2018 - NJ School Board Recognition Month - resolution BR011618-1
 - 9.2. February 20, 2018 - regular board meeting - 7:00 p.m. - District Administration Office
 - 9.3. Appointment of committees, board delegates, representatives and alternates
10. **Committee Reports**
 - 10.1. Finance, Facilities, and Transportation - J. Melick reported on the status of the closed gym at North Hunterdon High School. F. Goger reported the projected cost of the demolition. A discussion ensued and it was the consensus of the Board to move forward with the demolition work.
11. **Motion** by L. Approvato, **second** by A. Masters to approve new textbook purchases Upon a roll call vote, the **motion carried** unanimously.
12. **Motion** by S. Crisologo, **second** by A. Masters to approve action items 13.1 - 16.1 including hand carry HCB011618-01 and excluding policy 5514 Use of Student Vehicles included under agenda item 14.2 First reading board policies. The **motion carried** with all in favor and the following abstentions, J. Viotto abstained from agenda item 15.5, and H. Richards, S. Crisologo, and C. Allen-Munley abstained from agenda item 15.4; minutes for meetings they did not attend.

13. Curriculum, Instruction and Technology

- 13.1. Home instruction / out-of-district placement
- 13.2. Commission for the Blind & Visually Impaired service contract for the period of December 1, 2017 through June 30, 2018
- 13.3. Agreement with Stronge and Associates Educational Consulting, LLC of Celebration, FL in the amount of \$3,400 for one day training on August 14, 2018
- 13.4. Renewal agreement with Apex Learning of Seattle, WA for digital curriculum and services in the amount of \$8,050
- 13.5. Authorization to accept the 2017-2018 Elementary and Secondary Education Act (ESEA) allocation as follows: Title IA - amend the ESEA Title 1 application for the 2017-2018 school year from \$51,934 to \$68,582 which includes \$249 from the 2016-2017 school year and a transfer from the Title II in the amount of 16,648. These additional funds will be allocated to the 100-100 (\$16,897), budget lines
- 13.6. Addition of Bayada Home Health Care, Inc. of Moorestown, NJ to the professional consultants list to provide nursing services for the 2017-2018 school year, fees for services are \$54.50 per hour for a registered nurse and \$44.50 for a licensed practical nurse
- 13.7. Somerset County Educational Services Commission tuition / program fees for the 2018-2019 school year

14. Policy

- 14.1. Second reading board policies
- 14.2. First reading board policies

15. Finance

- 15.1. Declare district property as damaged and / or obsolete and grant authorization for disposal
- 15.2. List of bills
- 15.3. Cancelled Checks
- 15.4. Minutes November 16, 2017
- 15.5. Minutes January 3, 2018
- 15.6. Treasurer and Board Secretary report November 2017
- 15.7. Transfer report November 2017
- 15.8. Staff training / travel requests

16. Buildings, Grounds, Capital Improvements and Transportation

- 16.1. School Bus Emergency Evacuation Drill Report - Voorhees High School and North Hunterdon High School

17. Second Opportunity for Public Comment on General Matters

- 17.1. Resident / parent N. Ebersole commented on the low level of lighting in the courtyard near the auditorium / library entrance, and inquired about how to contact school officials after hours at North Hunterdon High School. R. Bergacs, F. Goger, and G. Cottrell responded.

18. Old and New Business

- 18.1. President's report on progress toward regionalization - F. Goger reported that the next Board Presidents roundtable meeting is scheduled on February 8, 2018 and

Gwen Thornton of NJSBA will facilitate. He also commented on progress in a partnership between two K-8 districts to move middle school students to one school, and that J. Bender and the Administrative team is assessing the feasibility of establishing a special education program for use by all districts in the vacated space; and another district has committed to conduct a feasibility study of merging with other districts.

19. **Monthly Reports**

20. **Motion** by J. Viotto and **second** by J. Melick to adopt the following resolution as read by the Board President. The **motion carried** unanimously and the Board adjourned to executive session at approximately 7:50 p.m.

Whereas Section 7 of the Open Public Meetings Act, N.J.S.A. 10:4-12, authorizes a public body to exclude the public from that portion of a meeting at which the Board discusses topics falling within certain specified exceptions to the requirement for open public meetings, and Whereas the matters to be discussed fall within one or more of those exceptions, now therefore be it Resolved that the Board of Education of the North Hunterdon-Voorhees Regional High School District now adjourns from public session to executive session for the purpose of discussing the following

- 20.1. Personnel - recommendations for appointments, separations, changes in assignment and leaves of absence
 - 20.2. Pending and threatened litigation and matters falling within the attorney-client privilege
 - 20.3. Negotiations
 - ~~20.4. Executive session minutes November 14, 2017 - Not provided~~
21. **Motion** by L. Approvato, **second** by J. Melick to reconvene Public Session. The **motion carried** unanimously and the Board reconvened in public session at approximately 8:30 p.m.
22. **Motion** by L. Approvato, **second** by J. Viotto to approve action items 22.1 - 22.2 including hand carry P012318-01 and excluding item 22.2. Upon a roll call vote, the **motion carried** unanimously.
- 22.1. Personnel agenda P01162018
 - ~~22.2. Executive session minutes November 14, 2017~~
23. **Motion** by J. Melick, **second** by A. Masters to adjourn. The **motion carried** unanimously and the meeting adjourned at approximately 8:35 p.m.

Respectfully Submitted,

Susan Press

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Business Administrator / Board Secretary