

**North Hunterdon-Voorhees Regional High School District**  
Annandale, NJ  
November 14, 2017

First and only reading of board policies and regulation to be abolished:

P 0121	Role of the Board (Abolish)
R 2440	Summer School (Abolish)
P 2426	Study Skills (Abolish)
P 2427	Information Processing Skills (Abolish)

NORTH HUNTERDON-VOORHEES REGIONAL SCHOOL DISTRICT  
0000 BYLAWS  
0121 ROLE OF THE BOARD

## 0121 ROLE OF THE BOARD

The general mandatory powers and duties of the Board are defined in Title 18A of New Jersey statutes. Other sections of the statutes state or imply that a local Board of Education has full power to operate the local public schools as it deems fit in compliance with state and federal mandates and pertinent laws of the municipality. The Board functions only when in session.

The Board of Education sees these as its required functions:

### 1. Policy Oversight

The Board is responsible for the development of policy and for the employment of a Chief School Administrator who shall carry out its policies through the development and implementation of regulations. The Board is responsible for evaluating the effectiveness of its policies and their implementation. This includes setting and evaluating goals in educational and financial areas.

### 2. Educational Planning

The Board is responsible for requiring and acquiring reliable information from responsible sources which will enable it and the staff to work toward the continuing improvement of the educational program.

### 3. Provision of Financial Resources

The Board has major responsibilities for the adoption of a budget which will provide the wherewithal--in terms of buildings, staff, materials, and equipment--to enable the school system to carry out its functions.

### 4. Interpretation

The Board is responsible for providing adequate and direct means for keeping the local community informed about the school and for keeping itself and the school staff informed about the wishes of the public. All planning, both that which is and that which is not related to the budget, needs to be interpreted to the public if citizens are to support the school program.

The Board believes that, by diligently exercising these functions, it will be able to provide, within the financial limitations set by the community, the best educational opportunities possible for our children.

The Board shall exercise its powers through the legislation of bylaws and policies for the organization and operation of the school district.

The Board shall be responsible for the operation of the school but shall delegate the administration to the Chief School Administrator, who shall be appointed by a recorded roll-call majority vote of the full Board.

The Board may hear appeals in complaints and in grievance and disciplinary actions as defined in these policies and in the law.

Adopted: 1 May 2001

NORTH HUNTERDON VOORHEES SCHOOL DISTRICT

NORTH HUNTERDON-VOORHEES REGIONAL SCHOOL DISTRICT  
2000 PROGRAM  
2440 SUMMER SESSION  
Regulation 2440 Summer School

## **Regulation 2440 Summer School**

### **A. Definitions**

1. "Summer school" means the instructional program operated by this school district during the summer months of July and August.
2. "Remedial course" means any course or subject that is a review of a course or subject the pupil has already taken and for which credit may be earned.
3. "Advancement course" means any course or subject the pupil has not previously taken in his or her approved school program and for which credit may be earned.
4. "Enrichment course" means any course or subject of an a vocational nature for which no credit may be earned. An enrichment course is unrelated to the curriculum, not mandated by New Jersey statute or State Board rule, and not required by the Board for promotion or graduation.

### **B. Instructional Program**

1. Summer school will be conducted and staffed in accordance with N.J.S.A.18A:54B-1.
2. Principals will report annually to the Superintendent, the anticipated need for summer school remedial and advancement courses.
3. Principals will suggest to the Superintendent topics appropriate for enrichment courses.
4. A proposed schedule of courses approved by the Board of Education will be forwarded to the County Superintendent for approval.
5. Summer school classes will meet the following standards:
  - a. An advancement course must offer instruction equivalent to an amount not less than the minimum customarily required in high school,
    - (1) 3600 minutes for two and one-half high school credits (one-half unit), or
    - (2) 7200 minutes for five high school credits (one unit).
  - b. A remedial course in a subject meriting a full year's credit (one unit) must be organized to provide at least 3600 minutes of in-class instruction. A remedial course covering one semester's work must be organized to provide a proportionate amount of classroom instruction,
  - c. Remedial instruction in English, mathematics, social studies, science, or foreign language may be given at different instructional levels concurrently in the same class, if the class size does not exceed ten pupils. Specific exceptions may be made, on application to the Superintendent, for educational programs utilizing individualized instruction for all the pupils in the class. Such individualized instruction programs will not exceed twenty pupils per class,
  - d. If pupils in advanced work and in remedial work are assigned to the same class, instruction will be limited to one instructional level in one subject.
6. Summer school work will include homework and study hall assignments. Time spent on homework and in the study hall shall not be included in the minimum class times set forth in B5a and b.

### **C. Staffing**

1. Summer school positions will be posted and filled in accordance with district practice and/or the negotiated

contract.

2. A member of the administrative, supervisory, or teaching staff who is certified to supervise instruction shall be assigned to the position of Assistant Principal to administer and supervise the summer school.
3. All summer school teaching staff member positions must be filled with appropriately certified persons appointed by the Board of Education.
4. Curriculum enrichment may involve resource persons serving for specific periods of time under the supervision of a certified administrator, supervisor, or teacher.

#### **D. Operations**

1. The Assistant Principal will submit to the Superintendent for approval a calendar of summer school instruction.
2. The calendar will include the daily hours of the summer school session.
3. Summer school teachers will be bound by all Board policies applicable to instruction and teacher responsibility.

#### **E. Eligibility of Pupils**

1. Teaching staff members in the regular school program will be alert to those pupils who would profit from attendance at remedial or advancement courses in the summer school and will report such pupils to the Assistant Principal, who will suggest summer school enrollment to the pupil.
2. Pupils may be enrolled in a remedial course only with the permission of the Principal of the school in which the pupil is enrolled. A pupil may be enrolled in no more than two remedial courses at one time.
3. Pupils may be enrolled in advancement courses only on the recommendation of a teacher and with the permission of the Principal of the school in which the pupil is enrolled. A pupil may be enrolled in no more than the equivalent of one year's work in a subject in an advancement course.
4. Enrichment courses in the summer school are open to all pupils resident in the district and to nonresident pupils as space permits. A pupil may be enrolled in no more than the equivalent of one year's work in a subject in an enrichment course.
5. No pupil will be required to attend summer school as a condition of promotion or for any other reason.

#### **F. Pupil Conduct**

1. Summer school pupils will be governed by the rules of conduct established for pupils in the regular school session. Rules regarding substance abuse, smoking, and aggressive, assaultive, insulting, and insubordinate behavior, among others, will be in full force and effect.
2. Pupils who violate the rules of conduct or disobey persons in authority will be subject to discipline, which may include expulsion from the summer school program. A pupil recommended for expulsion from the summer school program will be given a brief administrative hearing in which the pupil will be given an opportunity to explain his or her conduct. Summer school is not a part of the thorough and efficient system of free education to which the pupil is entitled by law, and expulsion from summer school does not involve the deprivation of a right.
3. The summer school staff and pupils may develop a summer school dress code that takes into account warmer temperatures. No dress code, however, will be so relaxed as to permit bare feet, scanty clothing, or clothing inappropriate to the school setting.

#### **G. Attendance**

1. Although the compulsory attendance statutes do not apply to summer school, summer school pupils are expected to attend school sessions regularly and promptly.
2. In general, no pupil will receive credit for a remedial or advancement course if he or she has missed more than three classes in the subject. The pupil's parent or legal guardian will be notified after the second

absence. Three instances of tardiness will constitute one absence for this purpose.

## **H. Grading and Credit**

1. Work in remedial and advancement courses will be evaluated and graded, in accordance with Policy No. 2624 for grading in the regular program.
2. A grade report will be given to the pupil's parent or legal guardian at the end of the summer session.
3. Credit will be given for successful completion of approved remedial and advancement courses that have met the standards of instruction set forth in rules of the State Board of Education and at B5 of this regulation.
4. Credit for work taken in an approved secondary school summer session will be transferable in the same manner as work taken in any approved secondary school.

## **I. Tuition**

1. No tuition will be charged for the enrollment of a district resident in a remedial or advancement course taken for credit.
2. Tuition in the amount of \$50. per secondary credit or per elementary course will be charged for the enrollment of a nonresident pupil in a remedial or advancement course.
3. Payment of tuition must be made in full to the Assistant Principal before the first day of summer school.
4. Tuition will be refunded if the request for refund is received by the Assistant Principal within three days of the beginning of summer school.
5. The Assistant Principal should report to the Superintendent any pupil for whom summer school enrollment would be educationally appropriate and beneficial, but is precluded from summer school enrollment for want of funds.

## **J. Records**

The permanent record of each pupil who completes a program of study in the summer school will include:

1. The amount of time the pupil spent in receiving class instruction in summer school; and
2. An evaluation and a description of work completed in summer school, including the pupil's grade and the credit earned, if any.

## **K. Grade Placement After Summer School**

The Principal of the school to which the pupil returns after summer school will determine the pupil's appropriate grade placement.

Issued: 1 May 2001

**NORTH HUNTERDON VOORHEES SCHOOL DISTRICT**

**NORTH HUNTERDON-VOORHEES REGIONAL SCHOOL DISTRICT  
2000 PROGRAM  
2426 STUDY SKILLS**

### **2426 STUDY SKILLS**

The Board of Education believes that an essential part of a child's education is the development of the study skills and work habits that will prepare him or her for a lifetime of disciplined learning.

The Superintendent shall develop, in consultation with appropriate teaching staff members, a plan for the sequential introduction of training in the development of study skills and the formation of productive work habits. Such training shall be introduced early in the curriculum, shall be integrated with the curriculum, and shall be reinforced at each successive grade level.

Teaching staff members at all grade levels will be trained to help pupils develop appropriate learning techniques. Every reasonable effort should be made to convey to parents or legal guardians the importance of their cooperation in helping pupils develop the skills and habits essential to learning.

Adopted: 1 May 2001

**NORTH HUNTERDON VOORHEES SCHOOL DISTRICT**

NORTH HUNTERDON-VOORHEES REGIONAL SCHOOL DISTRICT  
2000 PROGRAM  
2427 INFORMATION PROCESSING SKILLS

**2427** INFORMATION PROCESSING SKILLS

The Board of Education believes that education must acquaint pupils with an accumulated store of knowledge and information beyond that contained in the curriculum. The instructional program shall include training in the skills that will give each pupil access to that knowledge and information, including the use of technology, and shall encourage the pupil toward independent research appropriate to the grade level.

The Superintendent shall develop, in consultation with appropriate teaching staff members, an information processing program to infuse technology across the curriculum. The program shall be of sufficient scope to apply to pupils at all grade levels and shall be sequentially developed. Where technology is infused into a curricular area, a written description of the infusion shall be included in the course guide for that curriculum.

Adopted: 1 May 2001

NORTH HUNTERDON VOORHEES SCHOOL DISTRICT