**Voorhees High School**

**PTSO MEETING Minutes 4/09/18**

**Meeting began at 7:10 pm. Ended 8:15 pm**

In attendance: Jen Desch, Kim Garison, Anya Muhlhauser, Anna Sollaccio, John Simpson, Lisa Skinner, Anne Marie Kager, Vicki Cervelli, Mary Roncoroni, Julie Snyder, Mary Raefski,

**We desperately need members to take over every Board position for next year.**

**1. Treasurer’s Report and Budget**

We need a $500 minimum balance in the raffle account to avoid a $5/month service fee. One month was refunded. Kim will go back to the bank to see if they will waive the fee altogether.

Currently there is $5,819 in the account. Made $300 from Humphrey’s Dine Around, which needs to be added to income/expense report, attached.

**2. Fundraising, current**

• Dine Around

A big “Thank You!” to Jen Evanko for organizing a dining event at Humphreys which generated $300 for the PTSO.

• Annual Raffle

Mary Roncoroni is the Raffle Chair. The town approved our Games of Chance application and it has been turned over to the State for final approval, which should take 2-3 weeks. The plan is to have the tickets printed soon, and the mailing ready to go out as soon as the final approval is received. Mary has people offering to help with the mailing. The estimate is to have the mailing reach VHS families by 5/1. The drawing will be held on May 21, winner need not be present.

Mary will double check postage fee at another post office to be certain the amount is correct and purchase the stamps at Costco. Envelopes still need to be purchased.

One book will be mailed per student. $40 a book of 8 tickets, each ticket is $5. An email will be sent out through Maren. The group plans to sell tickets at several different venues. You must be 18 to buy and sell a raffle ticket.

All the prizes will be Visa gift cards, no physical prizes. The prizes agreed upon are as follows:

1st Prize $750

2nd Prize $500

3rd Prize $300

4th Prize $200

5th Prize $100

Jen D will purchase the Visa gift cards for the prizes.

Anne Marie K can post information on town boards.

**Graduation Lawn Signs for Seniors** – Kim and Anya are chairing. Maren sent an email to the senior class. So far there are about 18 orders.

**3. Project Graduation, Funplex**

The FunPlex initial non-refundable deposit has been paid in the amount of $1,000.00. The bus company, hypnotist and t-shirt vendors have all been retained, no deposits required. For the required 10 chaperones, Mary Raefski will ask teachers from High Bridge Source for Teachers subs and staff. Mr Simpson also will ask VHS teachers.

Going forward, this will need to become a separate committee, a sub-committee of the PTSO. It will require a Chairperson, Treasurer and Secretary, but will follow all the same rules as the parent PTSO. The committee members will be responsible for fundraising efforts and organizing the event. It should consist of both Senior and Junior parents to allow for continuity from year to year. This is how the majority of schools handle PG, and VHS will follow suit. MEMBERS NEED TO STEP FORWARD NOW TO SHADOW ANYA TO BE PREPARED FOR NEXT YEAR. We need to get the word out for people to begin to consider it. We ideally should have a group ready to go by the end of May.

**4. Bi-Laws**

Our bi-laws say positions can only be held for actually one year. See the following point for more information. We need to amend the bi-laws to change officer positions to be two years. A motion for the term to be two years was made by Anne M Kager, and was seconded by Kim G seconded, all in favor.

**5. Board Positions**

The PTSO will need the President, Vice President, Treasurer and Secretary positions filled for next year. Members are strongly encouraged to consider volunteering for these positions very soon so that they can shadow the current officers and be prepared for next year.

An email was sent explaining that Jen Desch has stepped down as President because she has taken a position at VHS. Anna S. has stepped up to temporarily fill the position.

An email was sent out explaining the situation and asking members to step up for Board positions by the meeting in May. If no one steps up, the PTSO will disband in June and any funds that might be left will be turned over to the school.

**6. Insurance Update**

All done, thank you Jen D.

**7. Thank You & Any Questions**

None.

**Meeting Adjourned at 8:15 pm.**

**Next meeting Monday May 14, 7 pm in room 135.**