

ELECTION PACKET

2023-2024

Class Offices and Responsibilities

Class Officers represent their class or grade level and will be supervised by two Class Advisors (teachers). The class advisors will work in conjunction with two PTSA Advisors (parents). Class Officer Meetings are usually held twice a month after school in the Class Advisor's room. Additional meeting time will be scheduled as needed. **All Officers must attend Student Council meetings as well; they are held the first and third Wednesday of every month in room 151-A**

Each Class Officer is responsible for fundraising for their class and helping PTSA to fundraise towards their class project graduation account. These activities or events either raise funds for that class or provide students with unity and spirit. Fundraisers are subject to change

SOPHOMORES: (help with a minimum of 2 PTSA fundraising events as agreed upon by Class Advisors and PTSA)

- • Class Fundraising-Spirit wear sales
- • PTSA Fundraising-Semi-Formal Dance No Shave November
- Matchomatics

JUNIORS: (help with a minimum of 2 PTSA fundraising events as agreed upon by Class Advisors and PTSA)

- • Class Fundraising-Junior Prom, Spring clothing drive, Officers must attend the Senior Banquet
- • PTSA Fundraising-Junior dance, Junior Event

SENIORS: (help with a minimum of 3 PTSA fundraising events as agreed upon by Class Advisors and PTSA)

- • Class Fundraising-Variety of fundraisers
- • PTSA Fundraising-Pasta Dinner, Senior Dance or Event, Mr. North (with Student Council),
Senior Banquet, Project Graduation

The class officers consist of **President, Vice-President, Secretary, and Treasurer**. Students will run for **CLASS EXECUTIVE BOARD**, not individual positions. Positions are decided by popular vote, winning executive board and class advisors.

- **The President**
 - ♣ prepares meeting agenda
 - ♣ serves as a liaison to the administration
 - ♣ facilitates meetings
 - ♣ informs other class members

- **The Vice-President**
 - ♣ assumes all duties of the President in the President's absence
 - ♣ keeps a running calendar of all class activities and meeting dates
 - ♣ informs other class members

- **The Secretary**
 - ♣ keeps a written record of all meetings and those in attendance through the use of minutes
 - ♣ is responsible for typing and distributing minutes following each meeting to respective class officers, Advisors, and Administration
 - ♣ keeps track of all documents and paperwork and passes it along to the next advisor at the end of the year

- **The Treasurer**
 - ♣ keeps an updated record of all deposits and debits from the student activity class account and the PTSA class account
 - ♣ provides a monthly balance update to officers and Advisors
 - ♣ liaison for the Student Activity Account Secretary

- **The Historian**
 - ♣ Documents major events and happenings of class each year.
 - ♣ Holds on to records for graduation speeches and reunion memorabilia

Class & Student Council^{1*} Election Process 2023-2024

***Check the boxes as you complete each category.**

1. Fill in the following information below:

Name: _____ Email _____

ID # _____ Current Grade: _____

Day A Block 1 Teacher: _____ Room # _____

2. In the school year 2023-2024 I will be a:

Sophomore Junior Senior

3. **IF YOU ARE RUNNING FOR CLASS EXECUTIVE BOARD OR STUDENT COUNCIL BOARD* THIS IS WHAT YOU SELECT:**

Pick one only. (You **may not** run for a Class Executive Board and Student Council Executive Board.)*

Class Executive Board or **Student Council Executive Board.**

YOU DO NOT SELECT YOUR POSITION, IT IS DECIDED BY THE EXECUTIVE BOARD AND ADVISORS BASED ON POPULAR VOTE. We are following NJASC procedures for state elections.

The Executive Board includes President, Vice President, Secretary, Treasurer, and Historian. The two people with the highest votes will be eligible* for the position of President and Vice President. The remaining highest three candidates will then be slated for the historian, treasurer, and secretary. This will be decided at the first executive meeting after the election. *The president or VP may choose a different position with the approval of the advising committee.

4. Obtain the signatures of the following people to show eligibility.

Signature

_____ Grade Level Vice Principal Signature

_____ Student Activities Director, Mr. A. Petraglia

5. Obtain the signature from a parent/guardian.

Signature

Print

6. Prepare a speech (1 page, double-spaced) that you will record **on your own and upload to the Class Officer Folder by May 15, 2023**

Videos will be watched and voting will take place during the Social Studies classes on Tue and **Wed, May 23rd and 24th, 2023**

7. Make 2 copies of the speech; one copy for yourself and one for the advisor. **Turn in your application & speech by Friday, May 3rd, 2023** to the appropriate person listed below for your grade. (*We will accept any early applications and speeches but nothing will be accepted if turned in late.*)

Any application not completed in its entirety by 3:10 May 3rd, 2023 will not be accepted.

INCOMPLETE APPLICATIONS WILL BE DISCARDED.

Class of 2024- Ms. Manner and Ms. Baratta

Class of 2025 - Mr. Franzysheh and Ms. Allora

Class of 2026 - Mr. Lelko and Ms. Stell

Student Council- Ms. T. McGourty (room 125-A office)

If your speech does not get approved, make any necessary changes within 2 school days and re-submit it for re-approval. **ANY UNAPPROVED SPEECHES WILL NOT BE VIDEOTAPED OR SHOWN!** If you deliver an unapproved speech, you will be disqualified and unable to run until the following year.

8. Make campaign signs.

9. Have your **sign approved by Mr. Petraglia** in the old history hut office (Room 239). Any signs without an approval signature will be removed and possibly discarded.

10. Signs/posters may only be placed in both Café A and B. Signs will be taken down if found in other areas of the school. Hang your posters starting **May 4th, 2023** *Painter's tape is the only tape permitted on walls.*

Once the election process is over (**Thursday, May 25th**), please remove all of your signs.

There is to be no campaigning outside of NHHS (This includes the use of campaign websites, social media and election videos). Use of food, the promise of goods or services is strictly forbidden. This includes, but is not limited to, Facebook, Instagram, Vine, Twitter, Pinterest, Google+, ELLO and SnapChat.

******* If any advisors find campaigning outside of NHHS you will be disqualified and unable to run until the following year. Also, there is to be no smear campaigning.**

11. On the following page, obtain 15 signatures and student ID numbers from your class peers who support your candidacy. These will be students who may be called upon to vouch for your character if needed.

12. All candidates must procure 2 letters of recommendation from academic sources at North Hunterdon. These letters must be in signed and sealed envelopes. These teachers may be asked further questions regarding the character of the candidates.

13. By becoming a member of the Student Council, you are agreeing to uphold the standards of excellence that North Hunterdon High School is known for at all times. As a representative of both North Hunterdon High School and its Student Council, your behavior must be above reproach.

This can be defined as:

- Abiding by all North Hunterdon rules such as code of conduct and the drug/alcohol policies
- Upholding all NHHS rules and regulations in regards to grades and behavior.
- Attending all required Student Council events and showing up in a timely manner.
- Honoring your word once it is given.

Social Media:

Your participation in social media is an asset to our program as you can use it to help build interest in our events and provide a positive image of NHHS Student Council in a very real way. That being said, BE CAREFUL what you post! Once you become a member of the Student Council, people associate you with the program no matter where you are or what you are doing.

Behavior unbecoming a member/officer of Student Council is defined as, but not limited to:

- Inability to fulfill your job description as depicted in the Constitution
- Any public misrepresentation of Student Council or North Hunterdon High school
- Posting status updates, comments, pictures, etc. of an inappropriate nature on a social media site.
- Smoking/Using Drugs/Alcohol
- Academic Dishonesty including cheating/plagiarism
- Failing to maintain a passing GPA in all of your courses
- Lack of timeliness; failure to work on Student Council events

By signing below, you are stating that you understand and agree to adhere to the highest behavioral standards. Your signature also indicates you understand that failure to do so will mean you are subject to disciplinary action and possible removal from the program.

Student Signature

Student Printed Name

Date Signed

Primary Elections will not be held. Elections will be done electronically on **Tuesday and Wednesday, May 23rd and 24th** , during all history classes. New officers will be announced when all ballots have been counted.

Office I am running for: (circle one) (Position of class officer) **OR** (Student Council)

Obtain 15 signatures of people in your class that think you are a valid candidate for the office you wish to run.

Name

ID Number

- | | |
|-----------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |
| 7. _____ | _____ |
| 8. _____ | _____ |
| 9. _____ | _____ |
| 10. _____ | _____ |
| 11. _____ | _____ |
| 12. _____ | _____ |
| 13. _____ | _____ |
| 14. _____ | _____ |
| 15. _____ | _____ |