

# Thank You for Your Interest in Volunteering at Cradles to Crayons



At the Giving Factory, your volunteer work will be to sort and process donated children's items for kids in need. This may include cleaning and testing toys, inspecting clothing for rips and stains, sorting books by age categories, or matching up outfits for clothing packs. It's all fun, hands-on work that directly benefits homeless and low-income children in need in the greater Philadelphia region!

## Who Can Volunteer at Cradles to Crayons

- ★ Corporate groups
- ★ Community Groups
- ★ Families
- ★ Individuals
- ★ Children as young as six\*
- ★ School Groups
- ★ Summer Camps
- ★ Churches
- ★ Synagogues
- ★ Girl and Boy Scout Troops
- ★ College Students

\*All under 15 volunteers must be accompanied by an adult and all kids under 18 must have a waiver signed by a parent/guardian before volunteering.

## When We Need Your Help

- ★ Corporate Groups: Wednesday - Friday, 10:00am - 12:00pm and 1:00pm - 3:00pm (or both shifts with an hour for lunch) and 1st Wednesday of every month from 6:00pm - 8:00pm
- ★ Families, Individuals, Schools & Adult Community Groups: Wednesdays - Friday, 10:00am - 12:00pm and 1:00pm - 3:00pm
- ★ All Ages and Group Types: 2nd and 4th Tuesday of each month from 6:00pm - 8:00pm
- ★ Young Friends Volunteer Nights (must be 21 and over): 2nd Wednesday of each month from 6:00pm - 8:00pm

## Mission

Cradles to Crayons provides children from birth through age 12, living in homeless or low-income situations, with the essential items they need to thrive - at home, at school and at play. We supply these items free of charge by engaging and connecting communities that *have* with communities that *need*.

## Why You Are Needed

- ★ Poverty among children is the highest it has been in 50 years.
- ★ 1 in 5 children live in poverty in the Philadelphia region.
- ★ Over 1,000 children are homeless in Philadelphia on any given night.
- ★ Poverty has increased by 53% in the suburbs since 2002.

## Who You Should Contact

- ★ Corporate Groups: Kate Brogan, [kate@cradlestocrayons.org](mailto:kate@cradlestocrayons.org), 215.836.0958, ext. 202
- ★ Families, Individuals, Schools & Community Groups: Kristen Gowing, [kristen@cradlestocrayons.org](mailto:kristen@cradlestocrayons.org), 215.836.0958, ext. 211
- ★ Young Friends: no scheduling required, contact Kloe Unruh, [kloe@cradlestocrayons.org](mailto:kloe@cradlestocrayons.org), 215.836.0958, ext. 213 with questions

For more details, contact Sarah Busbey, Volunteer Manager, at [sarahb@cradlestocrayons.org](mailto:sarahb@cradlestocrayons.org) or 215.836.0958, ext. 204



Cradles to Crayons ★ 30 Clipper Road ★ P.O. Box 799 ★ West Conshohocken, PA 19428  
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United Way Donor #44939



# Product Donation Guidelines



Cradles to Crayons prides itself in distributing high-quality childrens' essentials. Please review the lists below to ensure we can give your item to a child. Help us by donating clothes that are nearly new (no rips, heavy wear or stains), toys that are complete, only new socks and underwear, baby equipment that is in safe, good condition, and unopened school supplies.

If you have questions please do not hesitate to contact us, but if you wouldn't want your children to use it, then we probably can't accept it. Please remember, everytime we have to dispose of a donated item it costs us much-needed funds that could have been used to serve more low-income and homeless children.

## Cradles to Crayons's Most Needed Items

- ★ Coats, sizes newborn – 5/6
- ★ Hats, gloves and scarves (especially gloves)
- ★ Winter boots
- ★ New socks and underwear
- ★ Boys pants and shorts, sizes 7/8 – 14/16
- ★ Infant car seats (less than 5 years)
- ★ Baby toys and books (infant - age 2)
- ★ Sneakers, adult size 1-8
- ★ Baby carriers (Baby Bjorn, Snuggli, etc)
- ★ Pack n' Plays
- ★ Crib and bassinette bedding
- ★ Diaper bags

## What We DO Accept

- ★ Clothing, sizes newborn – 14/16
- ★ New socks and underwear
- ★ Books
- ★ Shoes, sizes infant – adult 9
- ★ Baby items: new bottles, new pacifiers, diapers, hygiene products, baby carriers, diaper bags, crib and bassinette bedding
- ★ Baby equipment: car seats, strollers, pack n' plays, baby bathtubs, swings, bouncy seats, exersaucers, baby gates
- ★ Toys for ages 0-12
- ★ New arts and crafts and school supplies
- ★ Batteries

## What We DO NOT Accept

- ★ Stuffed Animals
- ★ Toys larger than 24 inches in any direction
- ★ CDs, DVDs and VHS tapes
- ★ Cribs
- ★ Bikes
- ★ Scooters
- ★ Furniture
- ★ Room décor
- ★ Computer or video games and gaming systems
- ★ Toddler or youth beds and bedding
- ★ Holiday decorations
- ★ Housewares

For more donation details, contact Kloe Unruh, [kloe@cradlestocrayons.org](mailto:kloe@cradlestocrayons.org) or 215.836.0958, ext. 213.



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# Simple Steps for Holding a Drive



## 1. Register

Register at <http://cradlestocrayons.org/node/add/product-collection/philadelphia> or with Kloe Unruh at [kloe@cradlestocrayons.org](mailto:kloe@cradlestocrayons.org) or 215.836.0958 x213.

## 2. Pick Location

Chose somewhere that is easily accessible and is large enough for your collection bins.

## 3. Set the Dates

Select dates that are 2-4 weeks away to allow enough time to plan and promote the drive. A drive can last as long as you wish: a day, 2 weeks or you can become a permanent drop off site.

## 4. What to Collect

You can collect some or all of the items Cradles to Crayons accepts. Cradles to Crayons may also suggest items to collect to fulfill an urgent shortage or a specific seasonal need.

## 5. Advertise

Cradles to Crayons can provide everything you need to advertise your drive, including customized flyers (with your logo), email templates and copy appropriate for a newsletter or newspaper. The more you advertise, the more you will collect!

## 6. Hold the Drive

Continue to make sure the location is easily accessible and watch the donations pile in! Need a collection bag? For a donation of \$10 you can have your own Cradles to Crayons recycle bag. Pick yours up at the warehouse today!

## 7. Deliver the Drive

Drop off donations at Cradles to Crayons' Giving Factory in West Conshohocken, Tuesday - Friday between 9:30am and 4:30pm. We also have a storage unit in our parking lot for after-hours drop-offs.

## 8. Complete Receipt

Please fill out a donation receipt when you drop off your drive. This helps the Drive Coordinator record your drive results, thank your donors, and keep you notified of events at our warehouse.

### What We DO Accept

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