

# NORTH HUNTERDON HIGH SCHOOL

**Dr. Gregory Cottrell**  
Principal

**Mr. John Mattes**  
Assistant Principal  
Athletic Director



Assistant Principals  
**Mr. John Deutsch**  
**Ms. Stacy Ditze**  
**Mr. Timothy Flynn**  
**Ms. Yulee Kim**  
**Mr. Robert Pellechio**

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August 2020

Dear Parents, Guardians, and Students:

Welcome to the 2020-2021 school year! I hope everyone had a great summer, and I look forward to a productive year. The following information highlights significant events, dates, and important information and changes that will be implemented due to the current COVID-19 situation. We hope to make this transition to the new school year as successful and rewarding as possible.

## **WHAT'S HAPPENING AT NORTH?**

- Enrollment is currently 1,541 students.
- School breakfast \$2.75, School Lunch \$3.50, Featured Favorites Lunch \$4.50 (\*During hybrid instruction schedule school meals will be pre-packaged and grab and go.)  
We are continuing this year with a cashless cafeteria. You may set up an account by visiting the school's food services webpage by clicking [here](#). (*Note: freshmen and new students will be added to the MySchoolBucks system in mid-August.*)
- Daily announcements, athletic schedules and the latest happenings at North Hunterdon are included on our website at <http://www.nhvweb.net/nhhs/home/>. Also, current contact information for all staff is available on our website. We encourage you to visit our website regularly to stay informed.
- The best source of information about what is going on at North is your child; we encourage you to regularly discuss with your child the events of their day at North Hunterdon High School.

## **SCHOOL OPENING DETAILS**

### **FRESHMEN**

Freshman Orientation will be held on three dates and will require prior registration. The high school will provide each student with a Chromebook, school email account, and Google Drive account. Freshmen students can pick up their Chromebook and attend a building orientation/tour on the afternoon of August 20th or the morning of August 21st and August 26th during specified times. Students can register and sign up for a specific time slot, [click here](#). Students ONLY will report to the main gym to start their tour at the beginning of their designated time slot. Students will receive their Chromebook at the end of the tour in Cafeteria A. If a student only wants to pick up their Chromebook and not join a tour, they can report directly to Cafe A during their designated time slot. Tours will run every half hour with no more than 20 students per group. Students may also tour the building independently if they so choose. We encourage all freshmen to bring a print-out or snapshot of their course schedule so it is easy for them to identify their classrooms during the tour. Parents/guardians may access Aspen to view and print a copy of the course schedule. All students are required to wear masks while in the building.

Transportation WILL NOT be provided on any of these days for Chromebook distribution or building orientation.

### **ALL STUDENTS**

The NHVRHSD will follow the approved [2020-2021 calendar](#) that is posted on our website. The high school district will begin school for all students on Thursday, August 27th whether virtual or in-person. We are implementing a hybrid schedule of in-person and virtual instruction by splitting our student population into two groups, A and B. Group A will be students with last names beginning with A-L, and Group B will be last names beginning with M-Z. We will not be following the four-day rotation schedule, and students will be attending their blocks in order. Groups A and B will be alternating weeks when they either come into school or on virtual instruction at home. For students that are home on a given week, they will be having virtual instruction following the bell schedule for synchronous learning. Teachers will be live streaming their classes each period for students at home. For more information, please review the [district's reopening plan](#). Please click on the link for the [Modified Instruction Schedule for 2020-2021 - Hybrid and Virtual](#).

### **MASK REQUIREMENT**

Masks and face coverings that cover the mouth and nose are required while on the North Hunterdon High School campus at all times. Please note that masks with vents and exhalation valves are not permitted. The CDC recommendations for wearing masks can be found [here](#). Based on [recent studies](#), we are discouraging the use of gaiters and bandanas as face coverings as they are found to offer the least protection. We recommend students and staff members wear cloth masks, N95 masks or surgical masks as these were found to offer the most protection.

### **ENTERING SCHOOL**

Doors will be opened for students at 7:15 a.m. Students may enter through the Route 31 or Regional Road entrance. **Students should not be dropped off prior to 7:15 a.m.**

### **ROUTE 31 AND REGIONAL ROAD TRAFFIC PATTERNS**

During the school year, many people are attempting to enter the facility between 7:00 a.m. - 7:45 a.m. This traffic is comprised of student permitted drivers, staff members, school buses, and parents/guardians. **It is vitally important that all vehicles yield to pedestrians and school buses while on campus.** The speed limit on campus is 5 miles per hour. Please see the following information on how to enter campus:

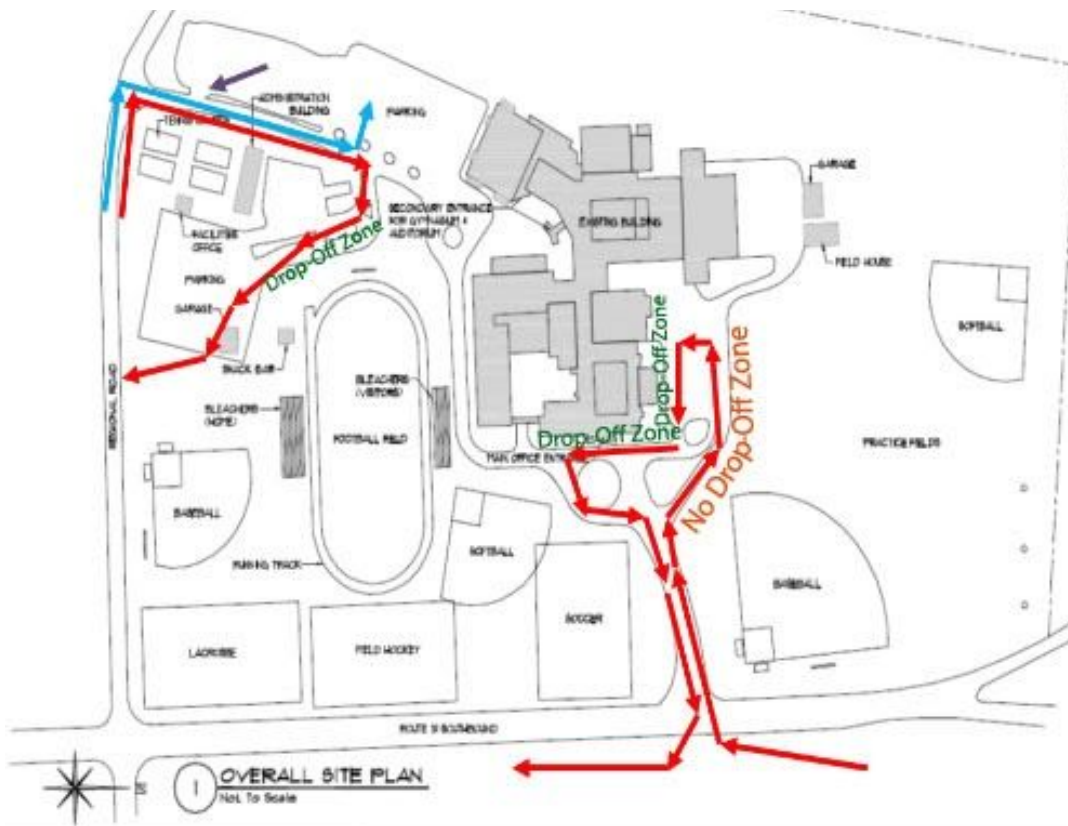
- **Route 31**

If you enter from Route 31, make a right and proceed to the Administrative Lot at the north side of the building, traveling to the end then turn left toward the front of the building and then make the right toward the Route 31 Entrance. Proceed to the furthest drop-off location. *For safety reasons, students may depart the vehicle only when the passenger door is facing the building.* An employee will be directing traffic in front of the building. Clinton Township Police will be assisting as well. Remember that the speed limit on campus is 5 miles per hour. All cars must exit onto Route 31 south.

- **REGIONAL ROAD**

Cars using the Regional Road entrance must drop off students at the District Office parking lot. Drivers should then proceed out the lower bus lot onto Regional Road. The campus traffic circle is to remain clear for school buses. Crosswalks have been laid out to remind motorists that pedestrians always have the right of way.

### **Traffic Pattern**



### **LEAVING SCHOOL AT DISMISSAL**

To allow for a safe and orderly dismissal, only buses will be allowed to exit through the Regional Road exit at dismissal time. Students with parking permits will be dismissed after all buses have exited campus. During dismissal parents may only pick up students at the Route 31 side of the building. No cars should be standing around the circle on the Regional Road side. Parking in any fire lanes is prohibited at all times. Parking in the District Office parking lot is prohibited.

See the diagram above for the Route 31 dismissal traffic pattern, which will be the same as the morning drop-off.

### **IMPORTANT: EARLY DISMISSAL PROCEDURES**

Early dismissals are discouraged; however, the school will honor medical/dental appointments and extreme emergencies.

- To arrange for early dismissal, a parent/guardian must write a note, or preferably send an email to the Attendance office specifying the student name, date, time, and reason for the request. Emails can be sent to [northattendance@nhvweb.net](mailto:northattendance@nhvweb.net)
- Regardless of whether you send a note or email, the student is responsible for reporting to the Attendance office the morning of the early dismissal to obtain a pass.
- The student will be given a pass to come to the Attendance office at the designated time. The student must show the pass to the teacher to be able to leave the classroom.
- **Classes cannot be interrupted to request that a student be dismissed to the Attendance office for pick-up.**
- There may be times when a parent/guardian must make an appointment with a doctor during the current school day, but please make sure the student is aware that the parent/guardian will be calling for an appointment. **It is the student's responsibility to check with the Attendance office (in between classes) to see if the parent/guardian has called with the dismissal time and obtain a pass.**
- When picking up a student, the parent/guardian must come into the school to meet the student and sign the early dismissal book.

- Security personnel at the Attendance office window will request to see parent/guardian ID before releasing a student.
- Students will be allowed to leave with another family member (e.g., sibling, aunt/uncle) if the other relative is 18 years of age or older and a note is brought into the Attendance office by the student granting parental/guardian permission (or permission is verbally confirmed with the parent/guardian before the designated dismissal time).
- Students with valid parking permits who will be driving themselves must still report to the Attendance office in the morning for an early dismissal pass. To obtain a pass, confirmed parental permission must be made from the Attendance office via phone call, regardless of whether or not the student has a written note.

More information about the attendance policy and procedures can be found on our Attendance Office website, <http://www.nhvweb.net/nhhs/attendance/>. You may also refer to the NHVRHSD Board Policy on Student Attendance by clicking [here](#).

### **SCHOOL CALENDAR**

A link to the 2020-2021 district calendar is available on our website. For school events, please click on the calendar icon in the upper right hand corner on the school's homepage. The *Lion Pride Community Calendar* is updated throughout the school year, as events are subject to change. Please click [here](#) to view the calendar.

### **CHROMEBOOKS AND INTERNET ACCESS**

Freshmen and new students will receive their Chromebooks during orientation on August 20th, 21st or 26th. If you have not already done so, please pre-register by clicking on this link [here](#). If your child opts to bring his/her own personal Chromebook, please [click here](#) for a list of acceptable devices. If your child is bringing their own device, they will need to be registered on the school network. This can be done by visiting the Technology Resource Center by the cafeteria during the regular school day.

Parents must complete a Chromebook agreement form and the acceptable use policy form in Aspen in order for their child to receive a Chromebook and gain access to the Internet and school network. Parents of students bringing their own Chromebook must also fill out an agreement form. These forms are available in Aspen, under Page Directory, then Technology Forms. Please fill out one of the Chromebook agreement forms and the acceptable use policy form prior to attending building orientation on one of the dates listed above so there is no delay in providing your child with their Chromebook and/or internet access.

### **BACK TO SCHOOL NIGHTS**

Back to School Nights will be held virtually this year. Parents of freshmen can access virtual Back to School Night information on September 3rd. Parents of students in Grades 10-12 will have information available on Wednesday, September 9th. Another letter will be sent with details prior to the Back to School nights.

### **CURRICULUM HELP**

During the hybrid instruction schedule, students can obtain curriculum help by making an appointment with their teacher. All teachers will have a scheduled "virtual office hour" in the afternoon for individual student help.

### **EXTRACURRICULAR ACTIVITIES**

North Hunterdon High School is dedicated to offering its students a variety of extracurricular activities that appeal to students' varying needs and wants. While NHHS believes that extracurricular activities are an essential part of education, academics take precedence. Students are expected to maintain a good academic standing, including attendance and discipline, in order to be eligible to participate in extracurricular programs, including senior parking and dances, per North Hunterdon-Voorhees Board of Education Policy no. 2430. In addition, all students participating in extracurricular activities, including athletics, must be enrolled in the North Hunterdon's Random Drug Testing program.

When a student becomes ineligible for participation in extracurricular activities by reason of poor attendance or poor academic performance, the advisors of the extracurricular activity in which the student participates will be informed. The advisor will suspend the student's participation.

A student is ineligible to participate in extracurricular activities if:

- he/she is failing two or more courses at the midpoint marking period. This student will become eligible when he/she is no longer failing two or more courses in that marking period.
- he/she receives two or more failing marking period grades. This student will become eligible if he/she is no longer failing two or more courses at the midpoint of the following marking period.

#### Random Drug Testing -

Please click [here](#) for the Random Drug Testing Policy.

Please click [here](#) for the Random Drug Testing Form. (Athletes will complete the Random Drug Testing Form as part of the required registration paperwork.)

#### **AGENDA PLANNING BOOK**

In order to provide assistance in organization and study skills, an agenda planning book will be made available to every freshman and any student who would like one at freshman orientation or during the first week of school. This book will allow students to record homework assignments and mark important calendar dates.

#### **PARENT-STUDENT HANDBOOK**

The Parent-Student Handbook was developed as an information resource. It explains procedures, opportunities for student involvement, and a student's rights and obligations. The handbook is available online at our website at <http://www.nhvweb.net/nhhs/home/> under the Parents or Students tab. Parents will need to log into Aspen to acknowledge that they have reviewed and agreed to the content in the Parent-Student handbook. Go under Page Directory, then North Other Forms to complete the form.

#### **ID CARD POLICY**

Students are to carry ID cards at all times while in school and at all school activities and functions. Students must present IDs when asked to do so by staff members. Failure to do so may result in a disciplinary referral. Students must present IDs when signing into school late and when entering Guidance, the Reading/Writing Lab, departmental resource centers, the Health Office, and the Media Center.

#### **SUBSTANCE ABUSE POLICIES**

North Hunterdon High School is an alcohol and drug free zone. Any student found to be in possession of any illegal substances or alcohol will be disciplined and charges will be filed through Clinton Township Police Department. Any student believed to be under the influence of illegal substances or alcohol will be required to submit to a drug/alcohol screening before returning to school. In order to ensure a safe and drug free school environment, North Hunterdon High School will work with Clinton Township Police and the Hunterdon County Prosecutor's office on preventative measures, including but not limited to, the use of canines to detect drugs in school. If drug sniffing dogs are used, parents will be notified after the event so they are aware of these preventative measures.

#### **PROJECT ACCELERATION**

Information regarding participating in Project Acceleration, our concurrent enrollment program with Seton Hall University, will be available to students in the applicable classes around mid-September.

#### **REQUIRED SUMMER ASSIGNMENTS**

For your planning purposes, please note that summer reading and math and science assignments are required for students, including incoming freshmen. Please refer to the links below for more information.

**Summer Reading** - Please [click here for the summer reading](#) website. Visit menu to view reading for each grade level and course.



**Summer Math Assignments** - Assignment packets are posted for each math course on the Math department website (see right side menu) - <http://www.nhvweb.net/nhhs/math/>

**Summer Assignment for Honors Biology and Advanced Placement Biology** – If your child is enrolled in either Honors or AP Biology for 2020-2021, please have him/her complete the summer assignment found here - <http://www.nhvweb.net/nhhs/science/biology-summer-packet/>

All reading and assignments are to be completed by the time school opens on August 27, 2020, unless otherwise noted.

### **PARENTAL INVOLVEMENT**

We encourage parent involvement at North Hunterdon High School. Listed below are examples of committees and organizations that are available for parental participation:

- Principal's Parent Advisory Committee
- Parent Teacher Student Association (PTSA)
- Music Association
- Athletic Booster Club
- Special Education Advisory Group
- School Safety Team
- North Hunterdon Education Foundation

If you are interested in being involved in our programs, please call the Principal's secretary, Mrs. Susan Pellecchia, at (908) 713-4122.

The first **Principal's Parent Advisory Committee** is scheduled for Thursday, September 17, 2020, and will be held virtually. Information on meeting time will be forthcoming.

### **VISITING NORTH HUNTERDON HIGH SCHOOL**

During school hours, all visitors will enter the building through the Route 31 entrance. All exterior doors are locked and you will need to use the intercom button to state your reason for visiting to the security personnel, who will then unlock the door. Visitors must then stop at the security desk to sign in and present an ID. The security personnel will provide a visitor's pass, which must be visible at all times while on campus. Visitors who are not wearing a pass will be escorted to the main office. At the end of the visit, visitors will sign out at the same security desk where they signed in. *\*Visitors will be required to wear masks and to complete a pre-screening form before entering the building.\**

### **DRESS CODE**

In order to create a positive school atmosphere, attire and grooming should be school appropriate, reasonably modest and neat. A student's appearance must not disrupt the teaching or learning process; therefore, the guidelines below must be followed:

1. Appropriate and safe footwear must be worn at all times. (i.e. no bare feet, slippers, cleats, rollershoes, etc. are permitted).
2. Heads should be uncovered at all times (hats, hoods, bandanas, and sweatbands are not to be worn during school hours).
3. Leggings, yoga pants or other excessively tight pants must be worn with an appropriate length shirt/top and must conform to other elements of the dress code.
4. Skirts, shorts, and dresses must be an acceptable length (just below fist level when arms are straight) and may not be excessively tight (micro/tube skirts, spandex/exercise shorts, or other excessively tight apparel is not permitted).
5. All clothing must cover undergarments, midriff, and cleavage.

6. Clothing that excessively exposes the anatomy is not permitted (i.e. halter tops, strapless tops, open backs, tube tops, clothing worn below the hip line, any garment that is see through, etc.)
7. No tank tops/sleeveless shirts of any kind are permitted to be worn by boys.
8. Clothing with inappropriate pictures, liquor advertisements, sexually suggestive messages, tobacco, weapons, or gang affiliations; slogans that contain offensive or obscene words, symbols, or signs; or slogans depicting violence or degrading any race, color, creed, religion, sex, ancestry, national origin, social or economic status, sexual orientation or drug-related messages are not allowed.
9. Any articles of clothing or accessories with studs, chains, spikes or cleats that could cause damage to other students or to property are not permitted.
10. Outdoor jackets or coats are not permitted except when entering or leaving the building, or when there are special circumstances during the school day.
11. Non-prescription sunglasses and glazed and tinted glasses are not permitted except as prescribed by the student's doctor.
12. Any articles which are considered distracting or disruptive to the educational process are subject to administrative review.

Please see the examples below of clothing that is not appropriate for school.

### What Not To Wear



***Any articles that are deemed by the administration as distracting or disruptive to the education of the students will not be permitted.***

Students who violate the policy may receive one after school detention, with increasing penalties for subsequent offenses. Students will be sent to the Director of Student Activities or Assistant Principal's Office and asked to change into more appropriate dress. Parents should understand that they might be asked to bring a change of clothing to school for students who are in violation of this school policy. The school administration reserves the right to make a final decision regarding appropriate dress in school and at school-sponsored events. If parents cannot be reached to bring appropriate clothing to the school, the student will be placed in the In-school Suspension Room until such time as appropriate attire can be provided.

### **CONTACTING AN ADMINISTRATOR**

Periodically parents ask, "Who do I talk to if an issue exists that affects my child?" My best advice is to begin with the teacher, coach, or advisor who is closest to the issue and can offer real-time advice. This can best be accomplished by calling the school (713-4199) and leaving a message, or perhaps contacting your child's counselor. This step should always be taken prior to using other options. If however, you believe that a satisfactory response has not been rendered, the following is a list of administrators and the areas that they supervise:

NAME	RESPONSIBILITY	TELEPHONE EXTENSION	E-MAIL ADDRESS
Anthony Petraglia	Director of Student Activities	6357	<a href="mailto:apetraglia@nhvweb.net">apetraglia@nhvweb.net</a>
Martha Hickson	Librarian	6414	<a href="mailto:mhickson@nhvweb.net">mhickson@nhvweb.net</a>
Kristine Vitelli or Cynthia Peck	Nurses	6391  6391	<a href="mailto:kvitelli@nhvweb.net">kvitelli@nhvweb.net</a>  <a href="mailto:cpeck@nhvweb.net">cpeck@nhvweb.net</a>

Tyler Roseberry or Karen Korbul	Athletic Trainers	6142 4531	<a href="mailto:troseberry@nhvweb.net">troseberry@nhvweb.net</a> or <a href="mailto:kkorbul@nhvweb.net">kkorbul@nhvweb.net</a>
John Deutsch	Assistant Principal Class of 2022 (11) Physical Education and Health Tech Ed Music Fine Arts	6355	<a href="mailto:jdeutsch@nhvweb.net">jdeutsch@nhvweb.net</a>
Yulee Kim	Assistant Principal Class of 2021 (12) English Business Family and Consumer Science	6354	<a href="mailto:ykim@nhvweb.net">ykim@nhvweb.net</a>
Stacy Ditze	Assistant Principal Class of 2024 (9) Science Mathematics Biomed/Polytech	6421	<a href="mailto:sditze@nhvweb.net">sditze@nhvweb.net</a>
Timothy Flynn	Assistant Principal Class of 2023 (10) Social Studies World Language Student Activities	6351	<a href="mailto:tflynn@nhvweb.net">tflynn@nhvweb.net</a>
Robert Pellechio	Assistant Principal Special Education Guidance Child Study Team	6430	<a href="mailto:rpellechio@nhvweb.net">rpellechio@nhvweb.net</a>
John Mattes	Assistant Principal/Athletic Director	6401	<a href="mailto:jmattes@nhvweb.net">jmattes@nhvweb.net</a>
Greg Cottrell, Ed. D.	Principal	6350	<a href="mailto:gcottrell@nhvweb.net">gcottrell@nhvweb.net</a>

If you have exhausted these steps without satisfaction, please feel free to call me at (908) 713-4121 or e-mail me: [gcottrell@nhvweb.net](mailto:gcottrell@nhvweb.net)

### **ELECTRONIC DEVICES**

- Students may have a “silenced” cell phone on their person.
- The use of these devices during instructional time without the permission of the teacher, or in a disruptive manner, is prohibited.
- Unless specifically allowed by the teacher, the use of a cell phone in any classroom or instructional area is prohibited.
- Cell phones that ring, vibrate excessively, or in any other way disrupt the educational process are grounds for confiscation of the device by school staff.
- Students are only permitted to use their cell phones in the cafeteria during lunch periods and in hallways between classes.
  - Voice calls from cell phones are prohibited. Students needing to make calls can do so in the Main Office & Guidance Office.
  - The use of cell phones during study hall is at the discretion of the study hall teacher.
  - Using a cell phone while walking can be considered a safety hazard and is prohibited.
  - The use of headphones or earbuds in the hall or cafeteria is prohibited.
  - Using a cell phone in the hall during instructional time is prohibited.



- No student shall use a cell phone to violate any student code of conduct, including computer usage agreements and/or bullying policies.
- The use of cell phones in restrooms and locker rooms is prohibited.
- Recording of sound or visual images is prohibited, unless approved by a teacher/administrator.
- Recording of any incidents on campus is prohibited.
- Contents of cell phones may be reviewed and searched if there exists a reasonable suspicion that it may have been used in an activity prohibited by the code of conduct.
- The use of cell phones during any security drill/procedure is strictly prohibited

Consequences for Violations

- 1st offense: device is confiscated for one week/one extended detention
- 2nd offense: device is confiscated for two weeks/three extended detentions
- 3rd offense: device is confiscated for one month/five extended detentions
- 4th offense: device is confiscated until the end of the school year/seven extended detentions

*\*Parents may come to school to retrieve the device before the confiscation period is over by calling the Director of Student Activities to **make an appointment for device pick-up between the hours of 7:30 AM and 3:30 PM.***

Again, welcome to the 2020-2021 school year. We extend our best wishes to everyone for a successful school year.

Sincerely,

A handwritten signature in cursive script that reads "Greg Cottrell". The signature is written in black ink on a white background.

Greg Cottrell, Ed.D.  
Principal